

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

September 19, 2024

6:00 PM - Regular Meeting, PBCCS Library

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Mande Hamrick, Vice Chair Kori Urell, Dir. Susan Crawford, Dir. Cassandra Giovanini (absent), Dir. Brie Rogers, Dir. Colton Waibel (absent)

Staff Present: Meridith Foley, Allyson Hamlik, Shelli Peters

Public: Taryn Arnold, Chad Lilze, Jasmin Cartagena

BOARD MEETING AGENDA, 6:00 PM

<https://us06web.zoom.us/j/4867445065?pwd=REpFNHlwa0pDWUV2aVFtQXcrTWZJQT09>

I. Call to Order

A. Chair Mande Hamrick called the meeting to order at 6:00 pm.

II. Flag Salute

A. Chair Mande Hamrick led the flag salute at 6:00 pm.

III. Public Comment

None

IV. Additions / Deletions of the Agenda

Addition to the agenda

Dir. Susan Crawford motioned to add the discussion of the purchase of the MS

furniture to the agenda ITEM #7. | Vice Chair Kori Urell seconded adding the budget item to the agenda. Motion carried, all approved. 4, 0.

- V. Consent Agenda
 - A. Meeting Minutes Approval: [8.15.24](#)
 - B. Staffing
 - 1. Hiring: Hannah Love, Educational Assistant
 - C. Policies
 - 1. EBBB- Injury or Illness Reports -New/Required
 - 2. EBC- Emergency Plan & First Aid -New/Highly Recommended
 - 3. EBCB- Emergency Procedure Drills & Instruction -New/Highly Recommended
 - 4. JBA-GBN- Sexual Harassment -New/Conditionally Required
 - 5. JGA- Corporal Punishment -Just needed an adoption date / Optional
 - 6. JHCCF- Pediculosis (Head Lice) -New / Optional

Dir. Susan Crawford motioned to approve the consent agenda| Dir. Brie Rogers seconded the motion. Motion carried, all approved. 4, 0

- VI. Financial Report (Taryn Arnold)
 - A. Financial Update

*Audit fieldwork is going on this week. Everything is on track so far.

*Math and security cameras have been paid for.

*811 funds - Taryn asked Anna from CCSD how much was left. \$12,800 was taken out to cover the mod remodel. Remaining balance = \$324.

*Dir Rogers - Are there any outstanding invoices on Mod 1? As far as Mrs. Foley knows the reported figures of money stay as is.

Financial questions Vice Chair Kori Urell asked:

#3 - Does the adopted budget reflect expected expenditures? YES

#4 - Have payroll reports been filed and have all payroll liabilities been paid timely? YES

- VII. Purchase of MS Furniture using PTO funds raised at the Lock, Stock & Barrel auction.
 - A. Mrs. Foley shared that the money given to the school for furniture has been received.
 - 3 quotes were acquired to purchase new furniture.
 - Board approval is needed to spend \$36,500 for MS furniture.

Vice Chair Kori Urell motioned to approve the purchase of \$36,500 for MS furniture from the donated PTO monies | Dir. Brie Rogers seconded the motion. Motion carried, all approved. 4, 0.

VIII. Policies

A. EFA - Local Wellness

Vice Chair Kori Urell suggested it might be best to table until CCSD adopts its Wellness Policy. Dir. Crawford stated that PE was part of the policy so maybe it should be addressed. Dir. Rogers was OK either way.
The policy is tabled until CCSD adopts its Wellness Policy.

B. BDC - Executive Sessions

Edits were discussed. Changes were agreed to and this policy will be added to the consent agenda.

C. BD-BDA - Board Meetings

Edits were discussed. Changes were agreed to and this policy will be added to the consent agenda.

D. EBBB-Injury/Illness Reports

Edits were discussed. Changes were agreed to and this policy will be added to the consent agenda.

IX. Facilities

A. Mod 1 Update

Roof update - cost is on CCSD. Kindergarten students will not be in school on Thursday, September 26th to include a no-school day Friday, September 27th to re-fix the roof and install a metal roof to fix the leaking that occurred after repairs were *previously* completed.

B. Update info. from Vice Chair Kori Urell Long-term, large-scale future pie in the scale build for PBCCS building: 32 X 32 sf. Classroom size, 16 classrooms, hallway, bathrooms, custodial = 22,752 sf. Discussion about possible future building and not keeping Mod #6.

X. Board Member Applications

- ### A. Interviews - October 17, time 5:00 pm (If we get more applicants, can bump the meeting to 4:30 pm)
- 15-minute intervals
Close application window October 1, 2024

XI. Administrator's Report

1) Facilities Update

- a) Mod 1:
 - i) Interior is painted.
 - ii) Flooring goes in Monday, 8/19/24
 - iii) Exterior paint & deck stain done in September
 - iv) Roof updates - see Facility update notes above
- b) New security cameras installed (PBCCS)

2) Welcome Day Reflections

- a) Teachers really liked it - low key, Mrs. Peters took care of all things Synergy
- b) Playground staffing unnecessary
- c) Lots of follow-through from parents who couldn't make it

**Board comments: happy it was before school started; liked that it was an all-day option.

3) Safety September (not in 1 week; training in classrooms then drills)

- a) I Love You Guys Foundation
- b) SRPs - Standard Response Protocols

4) Enrollment

- a) Full Classes: K, 2, 5, 6
- b) Total enrollment: 211; 2 new students coming Monday 9/23/24 (3rd & 6th grade siblings)

5) Family Resource Center

- a) Land-Themed Family Fun Night, Friday, October 4 @ 5:30-7 pm
- b) PreK-3rd
- c) Dinner provided

6) Land Learning

- a) Lava Lands, 3-8
- b) Pumpkin Patch & Alpaca Farm, K-2
- c) 7th Grade Overnight to Hancock Field Station in Fossil
- d) Scope & Sequence - K-2 How do we use the land?; 3-5 Commodities/Economics; MS World Connection (historical events and how was land shaped?)

7) 9/27/24 PD

- a) Data-focused instructional practices
- b) Focus on student needs
- c) iReady math curriculum
- d) PBE planning

XII. Board Comments

- A. <https://www.selfstir.com/individual-solution/> - presented by Chair Mande Hamrick
What can we do to support the growth of the administrator? Dir. Rogers has used this tool in her work and highly supports the use of it.
- B. Attendance at board meetings - 3 unexcused absences; discussion about what should happen. Communication to Mrs. Foley and Chair Mande Hamrick should happen if unable to attend.
- C. Dir. Rogers said the META/Facebook grant is open until October 18th, 2024. She is willing to write the grant and write the report. Mrs. Foley will be in touch regarding needs.

XIII. Adjournment of Meeting

Chair Mande Hamrick adjourned the meeting at 7:57 pm.