

# POWELL BUTTE COMMUNITY CHARTER SCHOOL

## BOARD OF DIRECTORS MEETING

April 25, 2024

5:00 PM- Budget Work Session, PBCCS Library

6:00 PM - PBCCS Library

### **PUBLIC PARTICIPATION:**

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Mandee Hamrick, Vice Chair Kori Urell, Dir. Jessica Ritter, Dir. Susan Crawford, Dir. Brie Rogers, Dir. Colton Waibel, Dir. Cassandra Giovanini

Staff: Kevin Milner, Allyson Hamlik, Maggie Townsend, Greta Secor (online), Nicole Bennett (online)

Public: Taryn Arnold

### BOARD WORK SESSION, 5:00 PM

<https://us06web.zoom.us/j/83234102728?pwd=SPYu07Aw0yZkpE7bFib1RhE5fCSmpJ.1>

#### I. Call to Order

Chair Mandee Hamrick called the work session meeting to order at 5:01

#### II. Flag Salute

Chair Mandee Hamrick led the flag salute at 5:02

#### III. 2024-2025 PBCCS Budget Planning

##### A. Budget Assumptions

Mission & Vision is the umbrella under which the budget elements are decided.

##### Human Resources:

- 3% COLA Increase for All Staff instead of 4% to balance budget
- \$50 to Insurance Contribution (\$1,600)

- Alternate seating for students
- Tables for Counseling Center and Library
- Books for Classroom libraries
- Class funds for class needs and upgrades
- Changing area for PE
- Cleaning and maintenance equipment upgrades (Trimmer/Weed wacker)
- Gym improvements including new hoops & floor resurfacing
- New highway reader board
- Additional iPads for students
- Replacement student desks (MS & Elementary) PTO
- Student Chairs (Small & Large) PTO
- Replacement teacher desks
- Replacement teacher chairs
- New blacktop
- Funds for leasing of Modular classrooms (to replace Mod 1 & 2)
- Replacement upgrades to Irrigation system
- Phone upgrades
- Replacement radios and chargers
- PD (Conferences, workshops, & math adoption coaching)
- Funds to supplement "Facility Reserve Funds" - replacement for depletion of 811 funds

B. Board Priorities

Recommended to provide funding for necessary expenses for the 24/25 school year.

This includes Pacific Power projected increase, Mod 6 Lease, COLA increase of 3% and \$50 employee insurance contribution, replace cycle for Chromebooks and Staff laptops, renewals for Business Support HDESD, subscriptions, & licenses, PACE Insurance, and Student transportation.

IV. . Budget and Facility Update and Discussion

BOARD MEETING AGENDA, 6:00 PM

<https://us06web.zoom.us/j/84340282799?pwd=nUtLAtbccgpdrarMLqdu0YeTsCH5Fv.1>

Board Members Present: Chair Mandee Hamrick, Vice Chair Kori Urell, Dir. Jessica Ritter, Dir. Susan Crawford (left for another board meeting after work session), Dir. Brie Rogers, Dir. Colton Waibel, Dir. Cassandra Giovanini

Staff: Kevin Milner, Allyson Hamlik, Maggie Townsend, Greta Secor (online), Nicole Bennett (online), Meridith Foley

Public: Taryn Arnold

I. Call to Order

compromise of computer security? YES

12. Are there any other financial-related matters we should be aware of? NO

- D. An expense to approve a \$10,500 bill from Edupoint for Synergy to replace Alma was discussed. CCSD will provide tech support for Synergy.

**Dir. Jessica Ritter moved to approve \$10,500 for the Edupoint bill | Vice Chair Kori Urell seconded the motion. All approved 6, 0. Motion passed.**

- E. Clarification on Common School Fund - PBCCS does not receive any money from this fund. The General Purpose Grant \$ is the only required money to pass through to PBCCS Charter School.

## VI. Policies

### A. AC- Nondiscrimination- REVISION

The House Bill changed a few things; a civil rights coordinator needs to be designated.

An administrator would be the recommended person to fulfill this position per Mr. Milner. Additional duties as assigned. Adding a line to the policy.

**Move to Consent agenda for May.**

### B. BBF- Board Member Standards of Conduct- REVISION

Swapped the words "will" for "shall". Child abuse must be reported to DHS by board members. **Move to Consent agenda for May.**

### C. BBFC- Reporting of Suspected Abuse of a Child- NEW

Brand new policy as recommended by OSBA. Board members are mandatory reporters. Details of what reporting requirements are. **Move to Consent agenda for May.**

### D. CCG- Evaluation of Administrators- REVISION

OSBA added new recommendations. The Board Chair evaluates the administrator at least once a year. The administrator evaluates the vice principal. The administrator evaluations shall be based on the core administrator standards adopted by the Oregon State Board of Education. An evaluation using the administrator standards must attempt to: address ways to help all educators strengthen their culturally responsive practices.

**Board members will review this policy again at the May board meeting.**

\*Math curriculum is being explored for elementary students by the math adoption team.

\*State assessments are underway.

PBE

\*4th grade is at Tumalo State Park currently on their overnight.

\*5th grade is headed to the Oregon Coast next week.

\*6th-grade Outdoor School is May 20-24th

\*8th grade overnight at the Oregon Coast May 28-31st.

\*Angling K-7 will be angling with ODFW at Haystack Reservoir May 29-31st

\*Water Year Culmination Picnic & Pie Auction June 7th

\*\*Projected enrollment remains stagnant, with new registrations trickling in. Next year's projected enrollment is 210 students.

Kinder - 30 new students applied to attend, WAIT LIST

1st grade- 0 new applications, OPEN

2nd grade, 5 new applications, WAIT LIST

3rd grade, 5 new applications, OPEN

4th grade, 1 new applications, OPEN

5th grade, 5+ new applications, WAIT LIST

6th Grade, 3 new applications, OPEN

7th Grade, OPEN

8th Grade, OPEN

B. OSBA Article on School Funding

VIII. Board Comments

None

Adjournment of Regular Session

Chair Mande Hamrick adjourned the meeting at 7:11 pm.

  
Mande Hamrick, Board Chair  
Executive Session

  
Allyson Hamrick Board Assistant

I. Executive Session to consider the employment of a public officer, employee, staff member of the individual agent, ORS 192.660(2)(a).

- A. A reminder to all present that information discussed in the Executive Session is confidential and may not be discussed outside this meeting. Press may be present, but may not record or report on any information presented in the Executive Session.