

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

March 7, 2024

6:00 PM - PBCCS Library

Meeting Link:

<https://us06web.zoom.us/j/89154231762?pwd=77zzeCrKZvBSlbib76abb2g9NKmAvf.1>

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Mandee Hamrick, (online) Vice Chair Kori Urell, Dir. Jessica Ritter, (absent) Dir. Susan Crawford, Dir. Brie Rogers, Dir. Colton Waibel (absent), Dir. Cassandra Giovanini

Staff: Kevin Milner, Meridith Foley, Allyson Hamlik, Maggie Townsend

Public - Naomi Piehl, Taryn Arnold, Greta Secor

BOARD MEETING AGENDA

I. Call to Order

A. Vice Chair Kori Urell called the meeting to order at 6:00 pm

II. Flag Salute

A. Vice Chair Kori Urell led the flag salute at 6:00 pm.

III. 2024-2025 PBCCS Budget Planning

*Mr. Milner shared a slide presentation with a funnel picture that included different key parts of the budgeting process. These key parts include Revenue, Expenses, Incentives, Needs, Projections, and Priorities.

*The budget priorities & starting point will be based on PBCCS' mission and vision.

*Taryn Arnold discussed revenue projections for 2024/2025 and shared that they are based on incomplete data. 1st draft numbers were released last week. New numbers will be released soon.

Mr. Milner shared that Human Resources is part of the Big 5 funding priority.

Human Resource Considerations in Surrounding Districts:

COLA 3-5%

Insurance Contribution Increase

3 personal days

Insurance Opt-Out

Human Resource recommendations from Mr. Milner:

3-5% COLA increase for all staff

\$100 increase to Insurance Contribution to \$1,650

Add additional personal day

Insurance opt-out for staff

Chair Mande Hamrick asked about \$ set aside for budget and training for employees. Teachers have requested PBE training as has happened in the past. Core Academic training has recently been available for subjects such as Science of Reading and Math.

Facility Improvement Considerations

\$15K per bldg. estimate for X2 Modular Classroom renovations

Mod 1 - Summer 2024 CCSD staff

Mod 2 - Summer 2025 CCSD staff

Considerations include CCSD maintenance staff retirement and staff vacations

Mod 6 - What to do with this structure and the costs involved.

Dilemma - lease \$36K/year - high removal cost vs. having a quality space for learning.

Projected Necessary Expenses - \$2,422,894 approx.

*PERS rate increase of 1.4% (total cost at 4% COLA included in payroll calculation)

*Staff COLA increase of 4% (an overall increase from base + Step included in

payroll calculation.

*Payroll - Salary Step Increases \$1,854,857 (No COLA)

*Employee insurance contribution (\$1,650/FT employee included in payroll calculation.

*Educator bonuses (mid-year & signing bonus included in payroll calculation)

*Mod lease \$36,960

*Pacific Power \$46,800 (12-17% rate increase)

*Replace cycle for Chromebooks and MACS \$35,000

*Renewals for business support (HDESD, subscriptions, licenses; Synergy to replace Alma \$110,000

*PACE Insurance \$15,213

*Student Transportation \$7,500 (70% reimbursement)

*Facility Reserve Funds \$150,000

*Contingency Funds (8% of SSF per charter - Restricted)

Safety & Security

Security Cameras - \$25K

Key Card Entry & Doors

Front Entry Renovation

PA System for School

Upgraded door locks

Other Needs & Wishes

Math Adoption Materials

MS Student tables & Chairs replacement

Playground improvements

Basketball hoops

High-quality storage shed for PE & recess equipment outside

Alternate seating for students

Tables - Counseling Center & Library

Books for class libraries

Class funds for class needs & upgrades

Cleaning & maintenance equipment upgrades

Gym Improvements

New reader board for highway visibility

Additional iPads for students

Elementary replacement student desks

Elementary student chairs

Replacement teacher chairs

New blacktop

Funds for leasing of Modular classrooms to replace Mods 1 & 2

Phone upgrades

Replacement radios & chargers
PD Conferences, workshops, math adoption coaching

Mr. Milner's question is: What is missing and what is the board's priority?
Dir. Susan Crawford suggested that another request be made to the CCSD Board for the funds to fix the necessary facility renovations & repairs.
Dir. Crawford asked about the \$187K Student Investment account. For SIA funds, these funds are separate from the general fund dollars and provided by the state to advance equity, engage the community, provide a well-rounded education, and strengthen systems and capacity.

A. Budget Calendar

*There are 3 key dates: May 16, 2024 (Proposed budget is presented at the regular PBCCS board meeting); June 20, 2024 (Budget approved at a regular board meeting if not already approved on May 16th meeting); July 1, 2024 (2024/2025 budget due to CCSD)

B. Budget Assumptions

PEEK Grant is for this year 23/24 & 24/25.
Early Literacy Grant is 24/25.
Director Mandee Hamrick stated that the last time we negotiated the charter, we went from 80% to 83% pass-through from SSF.
Contingency funds are 8% of the State School Funds required by the charter.
811 funds - There is \$40K left for repairs
Currently, we are determining our projected revenue and necessary expenses and seeing what needs we can afford.

C. Board Priorities

The board is in agreement with Mr. Milner's priorities.

IV. Vice Chair Kori Urell adjourned the meeting at 7:02 pm.



Kori Urell- Vice Chair



Allyson Hamlik- Board Secretary