

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

December 7, 2023

6:00 PM - Zoom Meeting, Meeting Virtually

Meeting Link:

<https://us06web.zoom.us/j/82235288091?pwd=oPPpSDk7cDhzc4bz8RD95S0AuV8je.1>

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

This is a virtual meeting so all participants were online.

Board Members Present: Chair Mandee Hamrick (online), Vice Chair Kori Urell (online), Dir. Jessica Ritter (online), Dir. Susan Crawford (online), Dir. Brie Rogers (online), Dir. Colton Waibel (absent), Dir. Cassandra Giovanini (absent)

Staff: Kevin Milner (online), Meredith Foley (online), Maggie Townsend, Allyson Hamlik (online), Naomi Piehl (online), Greta Secor (online), Nicole Bennett (online)

Public: Taryn Arnold (online)

BOARD MEETING AGENDA

I. Call to Order

A. Chair Mandee Hamrick called the meeting to order at 6:04 pm.

II. Flag Salute

A. Chair Mandee Hamrick led the flag salute at 6:04 pm

III. Public Comment - None

IV. Consent Agenda

- A. Meeting Minutes Approval: 11.16.23 Meeting
- B. Staffing
 1. Reading Teacher Hire
 - a) Allyson Hamlik
- C. Policy Approval/Adoption
 1. GBED- Medical Examination/Drug Testing- Retiring
 2. GBED-Pre-Employment Drug Testing/Physicals- revision
 3. GBED-AR Pre-Employment Drug Testing/Physicals- revision
 4. JGE- Expulsion- revision
 5. KL- Public Complaints- revision
 6. KL-AR- Public Complaints- revision

Vice Chair Kori Urell made a motion to approve the consent agenda | Dir. Jessica Ritter seconded the motion. |All approved 5, 0. Motion passes.

V. Financial Report (Taryn Arnold)

- A. Financial Update, Taryn Arnold

Auditors sent a draft of the audit. Taryn & Rochelle reviewed and returned to auditors.

Financial Review Questions asked by Vice Chair Kori Urell of Taryn Arnold:

#5 Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely? YES

#6 Are there any suspected cases of fraud that we need to be aware of? NO

VI. Student Investment Account (Kevin)

- A. [SIA Information and Updates](#)

2 purposes of SIA FUNDS: (condensed to the following bulleted items)

- Meeting students' mental or behavioral health needs
- Increasing academic achievement and reducing academic disparities for students

Joel Hoff (CCSD) and Mr. Milner were previously (2022-23) working collaboratively on the SIA account. Presently, PBCCS is no longer under CCSD umbrella for the SIA funds for the information and reporting aspects. Gathering and sharing information now comes under PBBCS school board umbrella only so Mr. Milner provided a summary of where money was being directed for 23-24. (See SIA support document for reference.)

Vice Chair Kori Urell asked if funds were being directed towards appropriate areas from listed items on document shared by Principal Milner and both Principal Milner and Vice Principal Meridith Foley agreed that they were.

Director Jessica Ritter moved to approve the presented funding plan for SIA funds|Vice Chair Kori Urell seconded the motion. All approved 5,0. Motion passed.

B. Open for Public Comment

- Taryn commented that for the 23-24 school year - Most money is being used up by salaries and benefits.

VII. Policy Committee Report

1. 2nd read IGAI- Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education- New Policy

Discussion regarding specifics of policy and possible changes.
Discussion of parents rights regarding instruction of Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, & Health Education. The intent of the board is to make materials easily accessible for parent review and parents have choice for their students.

*****This policy is being saved for a 3rd read in January to come back to several sections to make sure an agreed policy can be put forth.***

2. JFCF- Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence- Student- Revision
3. JFCF-AR- Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, or Teen Dating Violence Reporting Procedures – Student- New Policy

Vice Chair Kori Urell made a motion to approve Policy #2/#3 | Dir. Brie Rogers seconded the motion. All approved; 5,0. Motion passes.

VIII. Administrator's Report

A. Monthly Update

1. [Oregon School Funding of School is Complicated \(Article\)](#)
2. Early Literacy Grant Update (Kevin)

*High Dosage Tutor/Reading Teacher 20 hrs/week

*Extended learning options - 2 days per week after school

*PD for staff - in classroom not conferences (small group/whole group)

*Year 1 - K-5

*Year 2 - K-3

*After hours/extended learning K-1 teachers

*June/August - new Kindergarten students (to help pave the way for new kids starting in September); Home-based Summer Reading; Materials and support provided to parents during the summer

*Provide a communication plan that conveys to the board, families, school district, & stakeholders student participation, staff development, and curriculum and materials used.

3. **Big shout out to the amazing musical experience being led by Meredith Foley, happening Thursday, December 14th
**Fundraiser Lock, Stock & Barrel
**January Staff Meeting - springboard to 2nd half of year, would love for some board members to attend.
**Freezer went out today; leaky window in Mod 1; being addressed by CCSD staff
**Electric front doors not installed yet
4. Placed Based Learning -
*Upper Deschutes Watershed Council will be coming to the school for in-class learning in January & February for K-5.

IX. Board Comments

A. Board Outreach Opportunities Coming Up

1. PBCCS Winter Program, December 14, 2023 (9:00 AM and 6:30 PM)
2. January 11, 2023 - ALL Staff Mtg. 2:45 pm
Dir. Susan Crawford & Vice Chair Kori Urell potential attendees.

3. Merry Christmas / Happy New Year

X. Meeting adjourned at 7:12 pm by Chair Mande Juza-Hamrick


Mande Juza-Hamrick- Chair


Allyson Hamlik- Board Assistant