

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

November 16, 2023

6:00 PM - PBCCS Library

Meeting Link:

<https://us06web.zoom.us/j/84314590178?pwd=irNCIP4f4jabYMQGN0I5mWvEbW1vDn.1>

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Mandee Hamrick, Vice Chair Kori Urell, Dir. Jessica Ritter, Dir. Susan Crawford (absent), Dir. Brie Rogers (absent), Dir. Colton Waibel (absent) , Dir. Cassandra Giovanini

Staff: Kevin Milner, Meridith Foley, Allyson Hamlik (Board Assistant), Naomi Piehl (online), Greta Secor (online), Megan Urell (online)

Public: Taryn Arnold (online), Cody Allen, Heather York Allen, Liam McGillivray, Lacy McGillivray

BOARD MEETING AGENDA

I. Call to Order

A. Chair Mandee Hamrick called the meeting to order at 6:00 pm.

II. Flag Salute

A. Chair Mandee Hamrick led the flag salute at 6:00 pm

III. Public Comment

None

IV. Student Report, Liam McGillivray (8th grade) and Cody Allen (8th Grade)

Liam McGillivray

Social Studies: Learning about Ancient Egypt

ELA: Mythology 7-8; Book club 6th

Science - Conservation of mass

Math - Pythagorean Theorem

**Electives: African art, sports club (all kinds of games and kids really like variety),

Spanish, PE mentor, Outdoor survival

Thinks we should add back chemistry, have more art time instead of just an elective

Funding needs - would like to see updated furniture for school

Trip to Washington D.C. (end of 2023 school year) flying was quick and nothing went wrong; tour guide Blake from World Strides was awesome.

Cody Allen

Christmas Program coming up

Spirit Week was this week

Trip to Washington DC super hot, lots of walking; bus drivers were good; landed in Jamestown.

Electives - wish baking class would come back

V. Consent Agenda

A. Meeting Minutes Approval: 10.26.23

B. Staffing

1. No Updates

C. Policy Approval/Adoption

1. First and second reads moved to IX.

Director Jessica Ritter made a motion to approve the consent agenda | Vice Chair Kori Urell seconded the motion. All approved; motion passed - 4,0.

VI. Financial Report (Taryn Arnold)

A. Chromebook Purchase Request

\$8,858.10 Invoice shared for quantity of 30 Chromebooks to aid in getting to a 3 year replacement cycle.

Vice Chair Kori Urell made a motion to approve the expenditure to replace 30 Chromebooks | Jessica Ritter seconded the motion. All approved, motion passed 4, 0.

B. Parents of PBCCS PTO Funding Request

Seed money needed from 2020 fundraisers & former PTO to fund/host the Lock Stock & Barrel fundraiser.

Jessica Ritter made a motion to move money from PBCCS to the current PTO organization. |Kori Urell seconded the motion. All approved, motion passed - 4, 0.

C. ODE PEEK Grant Award has been received. It is a 2 year award for 23/24 & 24/25 in the amount of \$51,400; PD in the amount of \$26K has not yet been awarded.

D. Mid year staff bonuses will be awarded (December) for an amount of \$17,800 (\$600/each approximately.)

E. Grant money was received (Student Investment Account). Budgeted amount was \$175K but the amount awarded was \$187,800 which was an approximately \$13K increase.

****Vice Chair Kori Urell asked 2 financial questions.**

1. Does the adopted budget reflect expected expenditures? YES
2. Have payroll reports been filed and have all payroll liabilities been paid timely?
YES

VII. Facility Committee Report

Initial Meeting was fact finding & then a game plan being formulated of what PBCCS needs vs. CCSD telling us what we need.

VIII. Financial Committee Report

****Committee has not met - Director Crawford is unavailable until January.**

IX. Policy Committee Report

1. GBED- Medical Examinations/Drug Testing
2. GBED- Pre-Employment Physicals/Drug Testing (2nd Read)
3. GBED-AR Pre-Employment Physicals/Drug Testing

***Mr. Milner reported that ESD & CCSD employees are drug tested. It is an 8 panel test for \$45. 3-5 days to process. *Alcohol & THC not tested for. \$25 fee to evaluate a no pass test.
Drug testing for PBCCS will match ESD & CCSD. (Probationary hire until return of drug test)*

4. JGE- Expulsion
 - a) Current version listed for reference
5. JGE- Expulsion
 - a) OSBA Recommendations

We are allowed to expel for truancy because we are a charter school.

6. KL- Public Complaints
 - a) Current version listed for reference

****Keep this policy available in the school office and school website.**

7. KL- Public Complaints
 - a) OSBA Recommendations
8. KL-AR- Public Complaints

Applies to everybody.

9. Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education**** (1st read policy)**

If the following verbiage is included, then PBCCS has to do this:

***The Board shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective educational strategies.*

Discussion regarding inclusivity statement which will be addressed again at a second read in December of 2023.

The school is K-8, not high school students, so some statements may not be relevant.

10. Hazing, Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures – Student (1st read policy)

***Second read policies will be in the consent agenda for December's meeting. First read policies will be on agenda for second read for December.*

'Administrator's Report

B. Monthly Update (document in Drive)

1. Mr. Milner shared information about current happenings; a facility update; and school improvement goals and actions.

Current Happenings

- **PEEK grant award (see details under Financial Report)
- **December 14th music program is happening at 9:00 am & 6:30 pm.
- **The Veteran's Day pizza luncheon had a successful turnout.
- **Lock Stock & Barrel fundraiser is being planned for April 6, 2024.

Facility

- **The door locks are a year long project.
- **The updated security camera grant was not funded; it is now back to PBCCS to fund.
- ** There is a parent snow support crew in place should there be a snow event in Central Oregon.

PBE

Overnight field trips being scheduled (4th, 5th, 6th, 8th) as water year science and learning continues.

School Improvement Goals & Actions

**MS Math PD happened 11/6 & 11/7; 2nd session in January 2024.

**Extra planning time was given this month to K-5 teachers to work on ELA/new curriculum. Additional PD for elementary teachers with HMH coming up.

**Effective Instructional Strategies for Math PD for K-5 teachers scheduled for January 24th, 2024.

**Math Lead Team to be formed in January for math curriculum review & possible pilot of new curriculum.

2. Specific information was shared about the ODE Early Literacy Grant and the timeline for the literacy team to create a plan that includes requirements that must be followed. The Literacy Team will share a draft plan in the December Board meeting for feedback.

**PBCCS can receive \$83K over 2 years; requirements include PD/coaching, extended learning, high dosage tutoring, student growth assessments, communication plan, and matching funds commitment required by PBCCS.

3. Information was shared with the Board about PBCCS "needs" and "wants" at PBCCS. Board Chair Hamrick requested photos that reflect some of the facility challenges so she can share the photos with others so they can see the current state of the facility.

NEEDS

**Furniture for classroom areas that is damaged and outdated

**Replacement cycle funding for Chromebooks (\$25K annually)

**Industry standard security cameras

**Funding for leases & repairs on modular classrooms & equipment

WANTS

**Sound system, risers and temporary stage (META grant)

**Basketball hoops & gym upgrades including flooring & changing area

**Increased funds for classroom teachers to cover costs of special projects, science materials, classroom libraries, classroom reward systems.

**Playground equipment upgrades

**Maintenance equipment upgrades

**Updated reader board for school communications

X. Board Comments

A. Board Outreach Opportunities Coming Up

1. Parent Coffee, December 1, 2023 8:00 Parent Coffee **has been canceled as Mr. Milner will be attending a Charter School conference in Salem on this day.**
2. PBCCS Winter Program, December 14, 2023 (9:00 AM and 6:30 PM)
3. Next Board Meeting - Thursday December 7, 2023 @ 6 pm.

Dir. Mande Juza Hamrick adjourned the meeting at 7:41 pm


Mande Juza-Hamrick- Chair


Allyson Hamlik- Board Assistant