

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

September 21, 2023

6:00 PM - PBCCS Library

Meeting Link:

<https://us06web.zoom.us/j/81447981732?pwd=Pa0mIOftOukDsn0Vx1w37VdHrLnZHA.1>

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Mandee Hamrick, Vice Chair Kori Urell, Dir. Jessica Ritter, Dir. Susan Crawford, Dir. Brie Rogers, Dir. Colton Waibel, Dir. Cassandra Giovanini

Staff: Kevin Milner, Meridith Foley, Allyson Hamlik (Board Assistant)

Public: Taryn Arnold (online), Colby Townsend, Chloe Crawford

BOARD MEETING AGENDA

I. Call to Order

A. Chair Mandee Hamrick called the meeting to order at 6:00 pm

II. Flag Salute

A. Chair Mandee Hamrick led the flag salute at 6:00 pm

III. Public Comment - None

- IV. Consent Agenda
- A. Meeting Minutes Approval: 08.17.23
 - B. Staffing
 - 1. No Updates

Dir. Jessica Ritter made a motion to approve the consent agenda |Dir. Susan Crawford seconded |All approved; motion passed 6,0. (Dir. Rogers not present to vote)

V. Financial Report (Taryn Arnold)

****Taryn reported that Maggie & Kevin discussed lower enrollment (down 7 students from expected). \$70K - \$105K lower state school funds from less students will cancel out additional funding from the state school fund increase from the governor.**

****PEEK grant is not going to happen so funds for salary will be pulled out of general funds. Grant was not made available in a timely manner this year, but PBCCS achieved in previous years what they wanted to happen with previous grant money awards so likely would not have received anyways.**

****The school audit is scheduled for 10/16/2023-10/20/2023. Dir. Crawford queried if there were any concerns about the audit being completed late again? As from previous meetings, a discussion was had about a possible different auditor should this happen again. Dir. Crawford offered to write a stern letter about the tardiness of the completion of the previous year's audit.**

Dir. Urell asked 2 financial questions of Taryn.

- 1) Are the books balanced and reconciled? **YES**
- 2) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement? **NO**

VI. Student Report: Colby Townsend and Chloe Crawford

Colby Townsend - We are getting back to routines. Things are going well. Some feedback was to have some of the drills during safety week be done in different locations/classrooms.

Chloe Crawford - Students really loving the electives experiences (Example: African Art). Teachers choose the electives. Students were enjoying new opportunities in the electives. Only the 3rd week of school so Chloe reiterated that students were just getting into normal routines and flow of the school year.

VII. Facility Committee
A. Building Update

1. Safety Related Items (External and Internal)

Dir. Kori, Dir. Jessica, Dir. Colton - short term and long term goals. LT - What are opportunities for school? ST - What needs to be fixed or how can we create space? Fix or replace dilapidated mods. The goal is not to expand. Community does not want that (learned from parent survey and community input)

VIII. Financial Committee

Financial committee has not met.
Dir. Susan, Dir. Brie, Dir. Cassandra

IX. Policy Committee - Mandee, Brie, & Jessica

1. EHB – Cybersecurity, – *Second Read*
2. EHB-AR – Cybersecurity - Second Read

Waiting for Kevin & HDES security audit information. Changes made off of comments after discussion.

3. JGAB - Restraints and Seclusion, First Read
4. JGAB-AR: Restraints and Seclusion, First Read

By next month (October) Kevin will have the name of the training program, then the policy can be moved to the consent agenda. Changes made off of comments after discussion.

5. KBA: Public Records, First Read
6. KBA-AR: Public Records AR, First Read

Changes made off of comments after discussion.

X. Administrator's Report

Start of the Year, School Assessment Data

**9/22/23 - Data & assessment collection will be looked at during Friday's PD.

**Enrollment is down 7 students from full capacity. Reasons were across the board. Openings in K, 5, 6-8.

****New MS Math Math Pilot**

EDGEMS Math curriculum adopted for middle school this year. Author is local and an excellent resource. Work is being done in collaboration with CCMS teachers.

****Open House is next Thursday 6 pm 9/28/23.**

****School Improvement Goals - 80%+ achievement for students in reading is PBCCS goal. \$84K allocated over next 2 years for teacher professional development to consolidate and help achieve improvement goals, learn new LA curriculum (HMH-Into Reading)**

****Place Base Water Theme Update**

Goal is to be Inquiry based and connected to standards.

7th grade trip to Hancock Field station this fall with one extra day. October 3-6th, 2023. 5th grade to coast in the spring, 4th grade to Tumalo in spring overnight but some same day trips in the fall and winter to compare and contrast to culminate at the overnight field trip for 4th grade.

A. Issues Impacting Schools as We Begin the School Year

1. Informational article that covers funding shortages (discussion with Taryn), safety (prioritized list being addressed by administration and board committee), literacy education (\$84K - PD for teachers) and other topics significantly impacting schools this school year.

B. Building Update

1. Work in the basement has been completed.
2. Electronic door locks and classroom changeouts are coming soon.
3. Communications (classroom & PA systems) in the planning stages.

C. Apple TV Purchase Request

Dir. Kori Urell made a motion to approve the \$15K expense from the quote using fundraising money so Mr. Milner can complete purchase of Apple TV's for balance of classrooms. | Dir Jessica Ritter seconded the motion. Motion approved; 7,0.

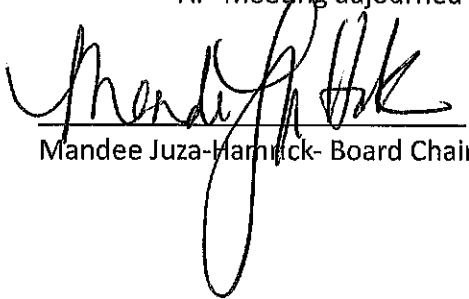
XI. Board Comments

A. Board Outreach Opportunities Coming Up

1. Open House on Thursday, September 28th at 6:00 PM
2. Dir. Brie Rogers clarified October Grant. Mr. Milner explained that money was already allocated; paperwork just needed to be completed and submitted.

XII. Meeting Adjournment

A. Meeting adjourned at 7:20 pm by Chair Mande Hamrick



Mandee Juza-Hamrick- Board Chair



Allyson Hamrick - Board Assistant