

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

July 20, 2023

6:00 PM - PBCCS Library

Meeting Link:

<https://us06web.zoom.us/j/81695803990?pwd=TINhTGRZaUNiYUtIWDY5NkZVUjVKZz09>

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Dir. Mande Hamrick, Dir. Brie Rogers, Dir. Colton Waibel , Dir. Kori Urell

Board Members Absent: Dir. Susan Crawford

Staff: Kevin Milner, Meridith Foley

Public: Taryn Arnold (online); Jessica Ritter, Cassandra Giovinini

BOARD MEETING AGENDA

I. Call to Order

A. Mandy called the meeting to order at 6:00 PM.

II. Flag Salute @ 6:01

III. Public Comment

A. Jessica Ritter commented that she understands the board is considering moving from 7 members to 5 and she completely understands and supports whatever the board decides. She wanted the board to know that she is happy to help with

anything the school needs, especially related to facilities, whether she is on the board or not.

- IV. Consent Agenda
- V. Meeting Minutes Approval: [06.8.23](#)
 - A. Staffing
 - 1. Resignation of Lacey McGillivray, Educational Assistant
Kori Urell made a motion to approve the consent agenda. | Brie Rogers seconded. All approved; Motion passed 4, 0
- VI. Financial Report (Rochelle Friend / Taryn Arnold)
 - A. **Expect 94K more than anticipated from state school funds**
 - B. **Retention grant spent out**
 - C. **ESSER2:**
 - D. **PEEK Grant: finishing up reporting for 22-23 (no updates for 23-24)**
 - E. **Student investment account: Transferred \$42,800 to general fund to cover SIA moving forward**

 - F. iReady Math "Guiding" Assessment (Request to Use Funds)
 - 1. **ACTION: Motion to approve use of \$9655.64 for iReady by Kori. Motion 2nd by Colton. Vote: 4, 0 Pro**
- VII. Board Membership
 - A. Officers
 - 1. Chair: Mandy; Vice Chair: Kori; Secretary: Brie; Treasurer: Susan
~ACTION: Motion to approve new officers listed above: Kori. Motion 2nd by Brie. Vote: 4, 0 Pro

 - B. Recruitment Update
 - 1. Size of Board (Seven Member or Five Member Board)
~ POSSIBLE ACTION: no action called for as the board members agreed to stay with a seven member board.
 - C. Board Sub-Committees
 - 1. Committees discussed: **Policy, Facilities**
 - D. Board Training (**August 17th Meeting**) 4:00-6:00 | 6:00 Regular Meeting
 - 1. OSBA Trainer: "Roles and Responsibilities of School Board Members" (2 hour)
- VIII. Facilities
 - A. Building Update
 - 1. Sewage update from the June overflow. 811 funds at CCSD are dwindling. \$25000 left in the 811 fund at this time. Kevin suggests a task force / committee to discuss how to save for future emergencies.
 - B. Safety Related Items (External and Internal)
 - 1. Kevin working through the safety checklist established earlier this year. Example: tree trimmings were taken care of this summer

IX. Policy

A. What's coming up this fall?

1. EHB – Cybersecurity, Optional – *New*
2. EHB-AR – Cybersecurity, Optional – *New*
3. Outdated PBCCS Policies
 - a) GBED – Pre-Employment Drug Testing & Physicals
 - b) GBED-AR – Pre Employment, Post-Offer Physical – Drug Testing
 - c) Other Policies in Need of Updating

X. Administrator's Report

- A. Washington DC trip | Restoration of the basement (covered by insurance) | Septic solutions put in place by CCSD (will be completed before school starts) | Roof restoration on Mod 1 & possibly Mod 2 | Gym floor refinished | Classroom floors waxed | Trees trimmed | CCSD passing through funds (\$85K) for: door lock renovations, PA system upgrades, door access controls & possible fencing security

XI. Board Interviews ~ 7:00 PM

- Interview with Jessica Ritter (7:00 PM- Confirmed)
- Interview with Cassandra Giovanini (7:20 PM- Confirmed)

XII. Board Candidate Selections

- A. ~ ACTION: **Motion to fill 2 school board positions with Jessica Ritter and Cassandra Giovanini: Colton. Motion 2nd by Kori. Vote: 4, 0 Pro**

XIII. Board Comments

- A. Kevin and Meridith will invite Jennifer Knight (new PB representative on the CCSD school board) to PBCCS.
- B. Mande: Priority for all board members to attend the OSBA training next month on August 17, 4:00-6:00. Regular meeting will be held at 6:00.
- C. Chromebooks are available for board members if they would like to have them for board work. We will not be printing board packets from now on.

XIV. Adjournment at 7:48 PM


Mande Juza-Hamrick- Chair


Meridith Foley- Acting Secretary