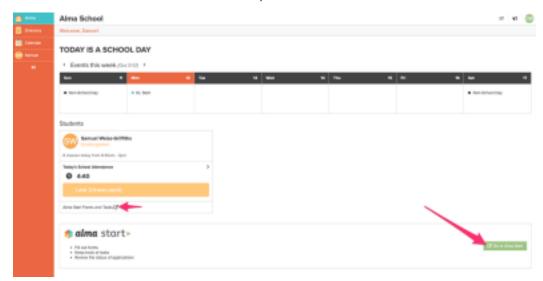
## **Online Registration**

Returning for the 2023-24 school year, PBCCS is utilizing an online registration system. This can be accessed through our student database, <u>Alma.</u>

If this is your first time registering your student (your student was new last school year), you will need to link your account to Alma Start.

## **Initial Access of Alma Start**

If you are a current Alma user and your school has asked you to complete a form in Alma Start or create an account in Alma Start, follow the steps here to access Alma Start. You'll notice something new on your dashboard -- after your initial visit to Alma Start this alert will disappear. Click on "Go to Alma Start" or on "Alma Start Forms and Tasks" beneath your student's name.



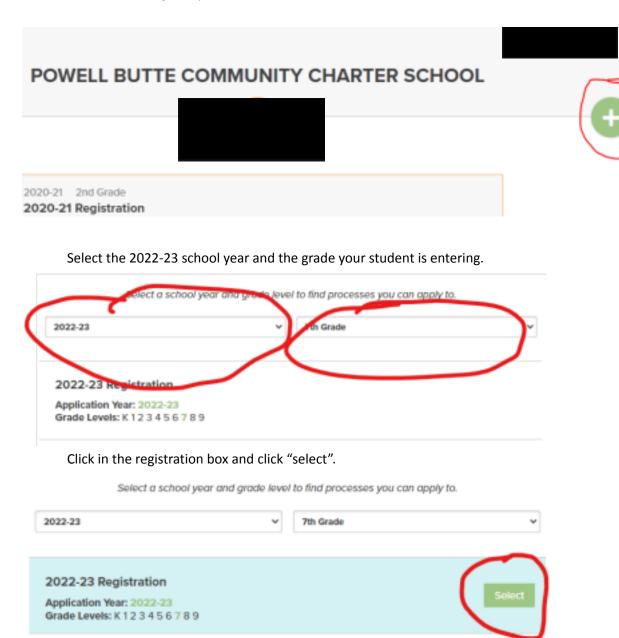
If you registered through Alma Start last year, simply click on your initials in the upper right corner and select Alma Start.

## **Step by Step Instructions**

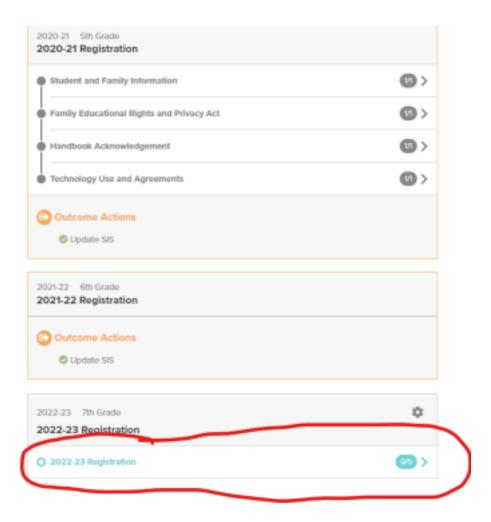
Once you have logged in, select your student (or click the plus button if enrolling an additional student).



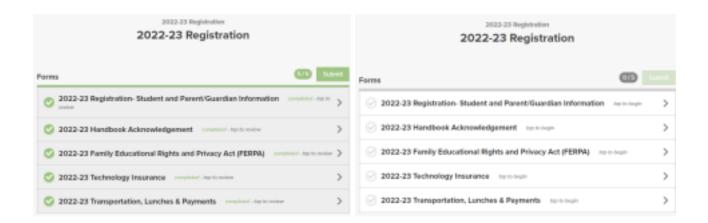
Then select the green plus button.



Scroll down to the 2023-24 school year and click in the registration box to update your information.



Please complete all sections. They will turn from gray to green once each section is completed.



7. Please click submit in the upper right corner to complete registration.



**Questions?** 

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