

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

March 16, 2023

Regular Meeting 6:00 pm; Executive Session Following 7:15 PM

PBCCS Library

Join

virtually: <https://us06web.zoom.us/j/86260198837?pwd=Y3NYNzN0UGFpN1VaQVprZENnUEV0UT09>

PUBLIC PARTICIPATION:

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Steve Holliday, Vice Chair Robbie Piehl, Dir. Mandee Hamrick, Dir. Susan Crawford, Dir. Brie Rogers (online), Dir. Colton Waibel, Dir. Kori Urell

Staff: Maggie Townsend, Kevin Milner, Allyson Hamlik, Meridith Foley, Naomi Piehl, Greta Secor

Public: Taryn Arnold, Leland Bliss

BOARD MEETING AGENDA

I. Call to Order

A. Chair Steve Holliday called the meeting to order at 6:08 pm

II. Flag Salute

A. Chair Steve Holliday led the flag salute at 6:08 pm

III. Public Comment: None

IV. Consent Agenda

A. Meeting Minutes Approval: 02.24.2023

Vice Chair Robbie Piehl makes a motion to approve the minutes of the consent agenda/Dir. Mande Hamrick seconded/Motion passed 6,0 (Dir. Kori Urell late)

V. Facilities

A. Building Update

Report from Principal Kevin Milner:

Lease mod 6 - 1 more year \$33K

Remove mod 6 - \$27K

Mod 1 & 2 - Major renovations needed.

Safety Information will be shared

B. Long-Range Planning Team Report

Report from Chair Steve Holliday: There is a lot of growth in Powell Butte area.

Rural School Fund - can't pass threshold in population (250) otherwise you lose funding forever (\$172K which is not passed through district). Dir. Susan Crawford said the school bond is going to go out again in November. Google Survey could be sent to parents regarding concerns about future growth for Powell Butte.

Regarding the bond, Powell Butte Charter School is still part of bond discussion at CCSD and improvements that are needed.

VI. Financial Report (Taryn Arnold)

A. Budget development for 2023-24 : update

Rochelle, Meredith, Kevin, & Taryn met a few weeks ago.

Enrollment cap is at 220 students.

\$10,084 ADMw. CCSD pass through rate of 83%.

Peak grant (PE) is budgeted for, but there is a backup plan if it falls through.

COLA increase of 4.5% for Certified personnel.

Insurance cap of \$1,550 (\$90/month increase)

Vice Chair Robbie Piehl asked the following questions of Taryn Arnold:

Are there any suspected cases of fraud that we need to be aware of? NO

Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security? YES

No update on the audit.

B. Technology purchases

Tech Committee visited Juniper Elementary in Bend Or.

K-2 purchase of replacement iPads

3-8 purchase of Chromebooks

Teacher tech needs replacement - Macbook Pro (Apple)

\$25K will come from ESSR funds

Balance comes from Student Activity funds (Casino Night & Lock, Stock & Barrel Pots)

Vice Chair Robbie Piehl makes a motion to approve \$41K to Apple for purchase of new technology. Dir. Kor Urell seconded the motion. /Motion passed 7,0. No opposed.

Vice Chair Robbie Piehl makes a motion to approve \$7,700 to purchase Chromebooks. Dir. Susan Crawford seconded the motion. /Motion passed 7,0. No opposed.

VII. Policy Review:

A. JEA: Compulsory Attendance - Third Read

1. Article: 3 Years After Pandemic, Kids Still Aren't Showing Up

Step 1 - Monitor

Step 2 - Communicate

Step 3 - Conference

Step 4 - Decision

Step 5 - Appeal

Will OSBA provide the person? Asked by Steve Holliday. Question to be researched.

Dir. Mande Hamrick made a motion to approve the Compulsory Attendance Policy for PBCCS that was drafted, edited and reviewed by the board and the administration. Vice Chair Robbie Piehl seconded the motion. /Motion passed 7,0 no opposition.

VIII. 2023-2024 School Calendar

A. First Read

1. 165 ½ days (½ day last day of school year)
2. Proposing to start school 5 minutes earlier - 7:45 am
3. 924 hours in proposed school year

Dir. Mande Hamrick made a motion to approve the 2023-2024 School Calendar. Dir. Kori Urell seconded. | Motion passed 7,0. No opposed.

IX. Administrator's Report

- A. Staff intent to return, 220 enrollment, Mande Juza-Hamrick is going to help Maggie Townsend with lottery.
- B. Oregon State Assessments will be happening in April.
- C. ELA Curriculum to pilot (decision will be made 3/22).
- D. Place- Based Learning - Parent meetings were held this evening for MS & 4th/5th grade overnights. Culminations coming up.
- E. 8th grade Career Mentor program
- F. Bus meetings are happening at school;

X. Board Comments

- **Kori Urell - Is Oregon mandating climate curriculum? Discussion followed
- **Mande Juza-Hamrick will be attending remotely next month's meeting.
- **Robbie Piehl - wanted to know when next opportunity to meet with staff was? Thursday April 6th. Colton Waibel & Mande Juza-Hamrick will attend.
- **Susan Crawford - will be attending remotely next month's meeting and thanked those that are making Spirit Days happen.
- **Colton Waibel - Asked if we can pay month to month on lease of mod.
- **Steve Holliday - asked if we could have our May board meeting at the Pioneer School?

XI. Adjourn

Chair Steve Holliday adjourned the meeting at 7:16 pm


Steve Holliday, Chair


Allyson Hamlik, Assistant