

# POWELL BUTTE COMMUNITY CHARTER SCHOOL

## BOARD OF DIRECTORS MEETING

January 19, 2023 6:00 PM

### PBCCS Library

Join virtually: <https://us06web.zoom.us/j/88687200656?pwd=OFllaDA3MIQxWnNqZjNHcDZ0cEVWUT09>

#### **PUBLIC PARTICIPATION:**

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Chair Steve Holliday, Vice Chair Robbie Piehl, Dir. Mande Hamrick, Dir. Susan Crawford, Dir. Brie Rogers,, Dir. Kori Urell

Staff: Maggie Townsend, Kevin Milner, Allyson Hamlik, Meridith Foley, Greta Secor, Naomi Piehl

Public: Taryn Arnold (online), Rochelle Friend

#### BOARD MEETING AGENDA

##### I. Call to Order

A. Chair Steve Holliday called the meeting to order at 6:01 pm

##### II. Flag Salute

A. Chair Steve Holliday led the flag salute at 6:01 pm

##### III. Public Comment

None

#### IV. Consent Agenda

##### A. Meeting Minutes Approval: 12.8.22

Dir. Mandee Hamrick makes a motion to approve the minutes of the consent agenda | Dir. Kori seconded | All in favor approved 6,0

##### B. Meeting Minutes Approval: 1.13.23

Mandee makes a motion to approve the minutes of the consent agenda | Robbie seconded | All in favor approved 5,0; Dir Crawford abstained because of absence

#### V. Facilities

##### A. Building Updates

1. Cover over the new mod. walkway - \$5k
2. The older mods are going to be fixed on an "as needed basis" because they are nearing the end of their life.
3. Gym floor - resurfacing cost \$20K+

\*\*Rochelle is going to re-check the budget and check for money that may have been budgeted for the gym floor for this year. Dir. Brie is going to follow up with Kevin about possible grant funding and additional funds that could be utilized for needed building updates.

\*\*Discussion about possible building of separate gym and doing a remodel on the current gym to create new classroom space.

##### B. Long-Range Planning Team Report

1. Meeting sometime at the end of January for Long Range planning with CCSD.

#### VI. Financial Report (Rochelle Friend and Taryn Arnold)

##### A. Budget Update

1. Audit has not been completed. The ESD has been waiting for a draft audit from Polly Rogers. Rochelle received it this week.
2. American Fidelity plan was approved for employee leave fund; funds will not be withheld from employee paychecks until July.
3. Funds are allocated at 49% - Year 1; 51% - Year 2; state funding is looking like a 1.8% decrease.

Governor's budget will be released Feb 1, 2023 . Money will be somewhere between 9.5% and 10.3%.

Dir. Questions asked by Robbie Piehl

- 1) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement? YES
- 2) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge? YES

#### VIII. Policy Review:

##### A. JEA: Compulsory Attendance PBCCS Attendance Policy - First Read

Review by Mr. Milner regarding draft PBCCS Compulsory Attendance Policy. Dir. Hamrick suggests uniform language should be used throughout when referring to "regular attendance". Discussion regarding suggestions made about an appeal process for a student that may be expelled because of attendance. Discussion regarding specific timelines for each step in the attendance intervention process. Any medical issues must be included in policy to be inclusive.

#### IX. School Board Vacancy Update

- A. One candidate will have an interview appointment scheduled by Mrs. Townsend for right before the next board meeting.

#### X. Administrator's Report

- A. Reading Achievement - PD took place Friday January 13 with Dr. Wormelli for the staff. Mr. Milner also interviewed 8th graders on video to use to explain proficiency grading. There has been a continued focus on publishers for the new reading adoption.
- B. Technology Committee - A committee was formed and they are deciding the tech plan purpose and goals.
- C. Mid-year Assessments completed. New assessment tools for Reading & Math
- D. (Report from Mrs. Foley) Lock Stock & Barrel fundraiser - from new parent group

is returning. Several other events are also in the works including Bingo & spring Circus event.

- E. School safety inspection scheduled for next week.
- F. 40th annual Exercise - a - Thon. February 14, 2023

#### XI. Board Comments

- A. Dir Hamrick willing to help out with Attendance policy
- B. Dir. Brie Rogers is going to work on new grants along with Principal Milner
- C. Dir. Kori Urell is willing to help with any maintenance issues.
- D. Dir. Crawford thanked Mrs. Piehl & Mrs. Ross for the STEM club after school.
- E. Dir. Hamrick and Dir. Crawford will be at the next staff meeting.
- F. Chair Holliday & Vice Chair Piehl will be making breakfast for next PD day 2/17/23.

#### XII. Adjourn

Chair Steve Holliday adjourned the meeting at 7:03 pm



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Steve Holliday, Board Chair



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Allyson Hamlik, Assistant