

# POWELL BUTTE COMMUNITY CHARTER SCHOOL

## BOARD OF DIRECTORS MEETING

August 18, 2022

### PBCCS Library

Join virtually: <https://us06web.zoom.us/j/85975141456?pwd=Z1RqS2p6Q2N0dzVjZ3VINmp0VUNNdz09>

#### **PUBLIC PARTICIPATION:**

The PBCCS Board invites involvement. All PBCCS Board monthly business meetings, with the exception of executive sessions, are open to the public and are conducted in public. PBCCS Board business meetings are designed to keep presentations and deliberations efficient and effective.

If you wish to speak, please sign in or submit a request via Zoom meeting chat. The Board Chair will call your name when it is your turn to speak under the "Public Comment" section of the meeting. Please keep comments to three minutes. A group with a common purpose should designate a spokesperson. The board will hear no complaints against any personnel in open session. If you have a complaint about a specific staff member, please contact the administrator or the board chair. If you wish to request that the board consider an agenda item, please contact the Board Chair or Board Administrative Assistant at least one week prior to the next Regular Board meeting.

Board Members Present: Brie Rogers, Sonja Peterson , Robbie Piehl, Kori Urell, Susan Crawford  
Mandee Hamrick

Absent: Steve Holliday

Virtual: Rochelle & Taryn Arnold

Staff: Allyson Hamlik, Maggie Townsend, Kevin Milner, Meredith Foley, Greta Secor

Public: Mattie Day

#### **BOARD MEETING AGENDA**

##### I. Call to Order:

A. Vice Chair Robbie Piehl called the meeting to order at 5:59 pm

##### II. Flag Salute

A. Vice Chair Robbie Piehl led the Pledge of Allegiance at 5:59 pm

##### III. Public Comment - None

##### IV. Consent Agenda

A. Minutes: Board Meeting: July 21, 2022

Motion to approve: Kori Urell | Seconded: Susan Crawford

Motion passed 6,0

##### B. Hiring

- No new hires. Sonya Jackson rescinded her employment offer as she will not be moving to Central Oregon until a later date.

##### V. Financial Report (Rochelle Friend and Taryn Arnold) -

Things are going well; Full prep mode for payroll prep; 1st update since closing out

previous year - \$150K more than planned; ADMW - waiting for that number.

Robbie - Are the books balanced and reconciled? Yes

Are all cash and investment accounts reconciled to the general ledger? ..... Yes

#### VI. Facilities Report (Kevin Milner) -

Kevin went around with Matt before he left. Electrical & communications need to be completed.

Boiler is a concern.

Plumbing is working currently.

Irrigation - new pump for next year.

Mods - weathering needs to be addressed.

Septic discussion along with school population growth

Board conversation regarding mods that need repair

Robbie - approx. \$130K for a mod that is rented

Mr. Milner to talk to Dr. Johnson and Facility Director Leland Bliss, regarding boiler & mods, security needs and repairs needed.

Board discussion about lockers because cost is more than \$5k

Motion to purchase lockers: Mandee Juza Hamrick | Motion seconded by Kori Urell

All in favor, passed 6, 0

Brie asked about a letter from board for volunteer needs for school Jump into Fall, or Spring cleaning for example. Board discussion that needs should come from Mr. Milner and the board is happy to support.

#### VII. School Opening in Fall (Kevin Milner)

##### A. COVID Management Plan

Keep students and staff safe and healthy, keep our school open. Maggie will make Name Changes to PBCCS and update on website

#### VIII. Policy Review: Workplace Harassment (GBEA)

##### **WORKPLACE HARASSMENT Summary**

The legal references for policy GBEA – Workplace Harassment have been updated to reflect an assigned statute number to what is House Bill 3041 (2021), which modified Oregon's definition of sexual orientation and added a definition for gender identity; these definitions apply to a host of Oregon statutes including its use in ORS 659A.370. HB 3041 is now numbered ORS 659A.370, and ORS 174.100 is the home for definitions of sexual orientation and gender identity – both used in this referenced policy.

IX. Administrator's Report

See minutes under Facilities and School Opening


X. Board Comments

Kori - checking on safety in our school.

XI. Adjourn - Meeting adjourned at: 7:04 pm by Vice Chair Robbie Piehl

A handwritten signature in black ink, appearing to read "Allyson Hamlik", written over a horizontal line.

Allyson Hamlik, Board Assistant

A handwritten signature in black ink, appearing to read "Robbie Piehl", written over a horizontal line.

Robbie Piehl, Board Vice Chair