

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

June 2, 2022 DRAFT

REGULAR SESSION 6:00 PM

PBCCS Counseling Center

Board Members Present: Kori Urell, Robbie Piehl, Mandee Hamrick, Steve Holliday, Brie Rogers

Board Members Absent: Sonja Peterson, Susan Crawford

Staff Present: Jenn O'Shea, Allyson Hamlik, Maggie Townsend, Meredith Foley (Zoom), Greta Secor (Zoom), Nicole Bennett (Zoom), Aubrey Wardle (Zoom), Naomi Piehl (Zoom)

MEETING AGENDA

I. Call to Order

A. Chair Holliday called the meeting to order at 6:00 PM

II. Flag Salute

A. Chair Holliday led the Pledge of Allegiance 6:00 PM

III. Public Comment - None

IV. Consent Agenda

A. Minutes - Board Meeting: May 19, 2022

B. Approval to Hire: Tricia DeMartino, Middle School Social Studies Teacher

Motion to approve the consent agenda made by Mandee Hamrick motioned to approve | Robbie Piehl seconded. Motion passed unanimously (5,0)

V. Administrator Hiring Committee

A. Presentation of finalist - Robbie reported on the Administrator hiring process. Had 6 candidates, 1 withdrew; Interviewed 4 candidates. One candidate rose above the rest. Kevin Milner is the finalist. Strengths of Kevin Milner: STEM & STEAM, wants to work in a small school environment, wants to be with kids, experience is directly related to PBCCS. Kevin was offered a position and he accepted the same day.

B. Hiring committee members shared perspective:

- Mandee: Hiring committee did a thorough job in the interview process.
- Maggie: Kevin spoke about schools that he previously worked at that he was part of raising enrollment.

C. Approve to hire Kevin Milner:

- Mandee made a motion to approve the hiring of Kevin Milner as the PBCCS Administrator for 2022-23 school year. | Robbie seconds. Motion passed unanimously (5,0).

VI. Board Operations

- A. Board terms - resignations and renewals
 - a) Mandee Hamrick: Renewed her term until June 2024.
 - b) Steve Holliday: Renewed his term until June 2024.
- B. 22-23 meeting calendar
 - July 21, 2022: OSBA board training, board meeting to approve June minutes, officer elections and approve bank signers
- C. Board Administrative Assistant
 - a) Maggie Townsend prepares agenda & policy paperwork; Allyson Hamlik takes meeting minutes. Share responsibility and they can cover each other if needed.

VIII. Enrollment Waiver Request

- a) Discussion to approve student/parent enrollment waiver request.
 - Student will possibly need to be gone from school more than 10 days due to a medical surgery related to a non-school related accident.

Robbie Piehl makes a motion to approve | Kori Urell seconded | passed unanimously (5, 0).

IX. Policy Reading

A. GCBDA/GDBDA-AR - Oregon Family Leave

B. Discussion:

- Brie - Does PBCCS currently have a family leave policy.
- Is the material redundant?

Edits will be made to the family leave packet and it will be on the consent agenda for the July 21, 2022 meeting.

X. Administrators Report

a) Staffing update:

- New MS Humanities teacher made an offer and she accepted
- PE position - conducting more interviews
- Elementary positions - Next week we will be trying to finalize position openings, still working out the details

b) Year-end culminations:

- Kicking off tomorrow in third grade (WHO WAS)
- 6-7 Fire Ecology Culmination; 8th grade - Local agriculture; June 7th
- K-2 Pollinator projects; June 10
- 4-5 Geology projects: June 10

c) Other activities:

- 8th grade is heading to Lost Lake June 8 - 10
- Talent Show - June 14
- Graduation - June 15
- Last Day/Field Day - June 16

Discussion:

End of year BBQ for families on June 17th? Very short notice. Discuss a plan for an August BBQ/Ice Cream Social at July meeting.

XI. Board Comments

- Brie - interested in the ramifications of the Bond Measure not passing; Does it affect enrollment? Safety and Security concerns; Are there building and structural things that would affect safety of kids? What is the policy of district to do changes/projects? Jenn says work closely with the district for bidding etc. and align with what is going on in town. Possible committee for safety and security issues.
- Kori - Also interested in improving safety and security? Can we get volunteers and donations to support? Jenn working closely with the district with clear communication will be most effective way to move forward with any upgrades.
- Steve - Has talked with Crook County a little bit after failure of bond.
- Mande - Wondered about plans for going back into the district?
- Jenn - Suggests a priority list of what is most important to the board.
- Brie - Comments about making asks for things we may need or writing grants.
- Jenn reminds all about being respectful tenants, the charter school does not own the building.
- Kori - Commented about general attitude of disrespect and working on that intentionally.
- Brie - commented about people being able to speak into concerns, issues.
- Robbie - Figure out what is next so we don't get ahead of ourselves.
- Steve- Enjoys "kid brag" - let's make it a regular thing.
- June 9th, 2022 staff meeting - Inquire about safety and get feedback about staff concerns; Mande & Brie will be at the meeting and follow up Google Form to acquire additional information.

XII. Adjourn

Meeting adjourned at 7:22 pm



Allyson Hamlik, Board Assistant



Steve Holliday, Board Chair