

# POWELL BUTTE COMMUNITY CHARTER SCHOOL

## BOARD OF DIRECTORS MEETING

April 21, 2022

WORK SESSION 5:30 PM

REGULAR SESSION TO FOLLOW

PBCCS Counseling Center

Board Members Present: Mande Hamrick, Robbie Piehl, Kori Urell, Sonja Peterson

Board Members Absent: Steve Holliday, Tori Dennis

Staff Present: Jenn O'Shea, Meridith Foley (virtual), Maggie Townsend (virtual), Greta Secor (virtual), Naomi Piehl (virtual).

### WORK SESSION

- I. Call to Order  
Vice Chair Robbie Piehl called the work session to order at 5:30 PM.
- II. Flag Salute  
Vice Chair Piehl led the flag salute.
- III. Board Vacancy - Interviews  
The board interviewed applicant, Brianna Rogers.

### REGUIAR MEETING

- I. Call to Order  
Vice Chair Robbie Piehl called the meeting to order at 6:00 PM.
- II. Flag Salute  
Vice Chair Piehl led the Pledge of Allegiance.
- III. Public Comment  
No public comment.
- IV. Consent Agenda
  - A. Minutes - Board Work Session & Meeting: March 17, 2022.
    1. Motion to approve March minutes made by Kori Urell; seconded by Mande Hamrick. Motion passed 4, 0.
- V. Financial Report (10 minutes) - Rochelle Friend
  - A. Monthly financial report
  - B. 2022-23 Budget Update

Rochelle Friend: Year to date there is a \$1 million surplus. The \$1 million includes payroll for the rest of the year. \$45,000 per month not payroll related. Anticipate a \$900,000 surplus at the end of the year. Rochelle met with Jenn and Steve a few times this week to discuss next year's budget. The budget will be ready at the next meeting. Would like to include professional development, and increase hours for the counselor and library. They would like to set aside \$2,000 per employee for professional development. Jenn: We are looking at increased costs in utilities and services. Crook County hasn't finalized COLA for its employees. Jenn: Six percent COLA plus contribution to insurance building it to keep us comparable and stay competitive. Rochelle stated that we typically budget five percent for operating needs. We are in a good spot to pull from. Robbie asked Rochelle #9. She replied yes even with her being out. Terrin is going to be invited to meetings to play a larger role. Robbie asked Rochelle #13. She replied that one new standard is coming regarding leases. Lease payments will now need to be on the books as an asset/liability. They will be included in audits.

IV. Board Operations

A. Board vacancy discussion

There were four candidates. One withdrew, one was unavailable tonight, one was interviewed, and one didn't return Robbie's call. The board will try to conduct more interviews on April 26 prior to the bond meeting.

B. Board training

Tabled until Steve logs in.

C. Appointment

Tabled until more interviews are conducted.

V. Policy Reading (10 minutes)

A. GBA-AR - Veterans' Preference (*revision*)

Senate Bill 184 (2021) modified ORS 408.230 to replace use of the term 'preference points' with *percentage points* for application of a veterans' preference during the screening (if applicable), interviewing and appointing process for a public employer. The bill also added criteria in ORS 408.235 for additional circumstances for which an employer may treat an individual as a veteran or a disabled veteran.

B. GBL - Personnel Records (*adoption*)

The proposed model sample policy GBL – Personnel Records is written to support managing personnel records and managing requests for record information about current or previous personnel.

VI. Administrators Report (5 minutes)

A. 22-23 Enrollment

Lottery held on April 4. Robbie assisted with the lottery. There are 220 students enrolled for next year, which is the max. Classes are full K-2. There are openings in grades 3-8. There is a robust wait list with over 45 children. All Powell Butte

and Crook County got into kindergarten for the next school year. Robbie asked if anyone was upset they didn't get in. Jenn reported that most responses were positive. The only cranky people are those that turn in their applications late. There tends to be movement in the summer when people move, etc.

B. Facilities Update

HVAC has been updated and is running. Jenn has heat in her office for the first time. We are trying to find a happy medium, as we don't want to decommission the boiler. We are trying to gently run it to keep it alive as a backup. The fourth graders moved into the new modular. We will have the modular until the end of next year.

C. ORC3S Update

ORC3S a bipartisan advocacy group for Oregon charter schools will have their annual meeting virtually on May 4.

D. Upcoming

PBCCS has upcoming field trips (wetlands, Cove Palisades, Tumalo State Park, Suttle Lake, John Day Fossil Beds, Mt. Hood), state testing, and overnight field trips in May and June. K-2 is learning about pollination and took a pledge with the mayor. The CCSD Bond presentation is scheduled for next Tuesday, April 26 at 6 PM.

VII. Board Comments

Mandee asked how everyone is feeling. Jenn stated that things have settled down a little, but relationship building needs to be had. No hard feelings, but there is distrust. Kori stated that he would like to sit down with staff outside of this setting. Jenn reminded the Board that teacher appreciation week was coming up the first week of May.

VIII. Adjourn

Meeting adjourned at 6:49 PM.

**Next Meeting:  
Thursday, May 19 @ 6:00 PM**