

# POWELL BUTTE COMMUNITY CHARTER SCHOOL

## BOARD OF DIRECTORS MEETING

November 18, 2021

REGULAR SESSION 6:00 PM

Board Members Present: Steve Holliday, Kori Urell, Mandee Hamrick, Robbie Piehl

Board Members Absent: Ben Wolfe, Tori Dennis,

Administration/Staff Present: Jenn O'Shea, Naomi Piehl, Maggie Townsend, Greta Secor, Meridith Foley

- I. Call to Order  
Chair Holliday called the meeting to order at 6:00 PM.
- II. Flag Salute  
Chair Holliday led the Pledge of Allegiance.
- III. Public Comment  
No Comment
- IV. Consent Agenda  
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Piehl; seconded by Hamrick; motion carried (4,0) to approve the consent agenda.
  - A. Minutes: Board Meeting: October 21, 2021
  - B. Policy Adoption - BD/BDA Board Meetings (revision), BDDH Public Comment at Board Meeting (revision)
- V. Financial Report
  - A. Rochelle Friend from the HDES D reported the 20/21 audit has been finalized, there were no findings or recommendations.
  - B. Monthly Report - There is nothing new or concerning to report. The state is looking into ways to redistribute ADMw, enrollment is lower than usual across the state.
  - C. Christmas Bonuses - Bonuses have been budgeted into the personnel budget annually. PBCCS had anticipated greater use of the substitute budget, and is able to increase bonuses if desired.

Piehl asked Friend several financial review questions:

If there was a taxable impact if money was not helping children? No, it would be considered unrelated business income.

Do you have recommendations or concerns on internal control? No, there are at least 2

sets of eyes on accounts receivable and payable.

VI. Policy Reading

2021 Legislative Updates - Section J

- i. JB Equal Educational Opportunity
- ii. JFCF Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence - Student
- iii. JFCJ Weapons in Schools
- iv. JHFE/GBNAB Suspected Abuse of a Child
- v. JHFE/GBNAB-AR Reporting Suspected Abuse of a Child
- vi. JHFF/GBNAA Suspected Sexual Conduct with Students Reporting Requirements vii

A few board recommended changes will be made to the Section J updates. Policies will be in the December consent agenda.

VII. Board Operations

- A. Board Minutes - Minutes will be posted the week following the last board meeting and labeled "draft" until approved in the following month's consent agenda.
  - a. Minutes will be sent to the Board Secretary for approval before being posted.
  - b. Public Comment guidelines were added to the sign in sheet.
- B. Board discussion on complaint against the Board Chair. The board reviewed the complaint. The board decided there was no need for action or an investigation. Piehl will follow up with a written response.

Piehl makes a motion to write a written response to the complainant, after the draft is completed the letter will be emailed to the board for approval; second by Hamrick; motion carried (5,0).

VIII. Administrator's Report

Volunteer Update - Foley reported that the process to become a volunteer finalized and sent to parents. Information is also posted on the website. Volunteers will need to fill out a form, then Foley will contact them to set up training and complete any additional paperwork.

Place Based Learning - PBCCS has had several guest speakers to the school for place based learning. Winter field trips are being planned. Spring overnight trips for grades 4-8 have been booked. Logistics and transportation details will be worked out in the coming months.

CCSD Bond Measure - O'Shea and Chair Holliday had an informal meeting with Dr. Johnson and Dr. Hoff to discuss the upcoming Bond Measure. O'Shea thinks there is more flexibility on how the bond will impact PBCCS' charter status than originally thought.

ODE Annual Report Card - ODE has released their annual report cards. Data reported includes attendance and student achievement on state tests. PBCCS did not have the

students achievement data the staff usually anticipates and also had low participation. However, it is better than state achievement. PBCCS compared to the state looks good. PBCCS had an 89% rate of attendance compared to the 50-60% state attendance rate. Upcoming - Mrs. Rhoderick is teaching music once a week. K-5 students are preparing 2 songs that will be recorded and released for a virtual Winter Program. PBCCS will be planning a food drive to support Project Love at the Powell Butte Church. Participation is optional for families.

IX. Board Comments

Urell - Has the tractor been fixed? Yes, it has.

Piehl - Has the water pipe been fixed? A temporary fix is in place, excavation and repair will be done in the Spring.

Regular Meeting was adjourned at 7:29 PM.

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Sarah Marsh, Board Executive Assistant

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Steve Holliday, Board Chair