

POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
February 18, 2021

REGULAR SESSION 7:00 PM

Board Members Present: Robbie Piehl, Sonja Peterson, Jessica Ritter, Tori Dennis, Mande Hamrick, Ben Wolfe, Steve Holliday

Board Members Absent: None

Administration/Staff Present: Jenn O'Shea, Naomi Piehl, Greta Taie, Meridith Foley, Maggie Townsend

- I. Call to Order
Chair Ritter called the meeting to order at 7:00 PM.
- II. Flag Salute
Chair Ritter led the Pledge of Allegiance.
- III. Public Comment
Dixie Echeverria commented that she has a 6th grader attending the middle school and had a concern about the middle school math curriculum.
- IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Holliday; seconded by Piehl; motion carried (6,0) to approve the consent agenda.
 - A. Minutes: Board Meetings: January 21, 2021
 - B. Policy
 - a. Delete: GCBDAAGDBDAA - COVID-19 Related Leave
 - b. Adopt: JB - Equal Educational Opportunity
- V. Financial Report
Rochelle Friend from the ESD had two things to report:
 1. PBCCS expenditures are where they should be at this time in the school year.
 2. The loan forgiveness application has been submitted and reviewed. PBCCS will know the outcome within 90 days.

Piehl asked Friend two questions

9. Is the business office adequately staffed to allow for proper segregation of duties? Friend answered Yes

15. Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate? Friend answered No

VI. OSBA Board Training Part 2

O'Shea administered the second part of the OSBA Board Training. The topics discussed were : Boardsmanship, Public meetings, Communication, Executive Session, and Dealing with Crisis.

Wolfe asked if executive sessions closed to all staff.

VII. Charter Renewal

O'Shea, Holliday, and Ritter attended a meeting with Crook County School District representatives earlier in the month. Ritter believes the charter contract will not change much from the previous 5 years. The district will approve a 5 year charter agreement with a 1 year building lease.

Other discussion topics at the meeting included a CCSD bond that will include Powell Butte School as a significant part. O'Shea told the committee, PBCCS would like to be partners and work on this together. Ritter said the district would like to keep the place based model, and all the things that make PBCCS unique.

Dennis - Would like to know if PBCCS would stay a K-8 school, and when the charter is resolved what will happen with PBCCS' funds? It is our understanding that CCSD intends to keep Powell Butte a K-8 school due to needing more middle school space.

O'Shea - All state school funds would be incorporated back into the district. The board needs to discuss how to spend funds to help our students, staff, and the community, as well as fundraising dollars.

Piehl- Was the inequity of our students discussed? Ritter - There has been some movement regarding allocated funds from the Cares Act. PBCCS should receive funds from the second Cares Act. Crook County has asked PBCCS for a list of projected COVID-19 related expenses.

VIII. 2021-22 Budget Priorities

There will be a work session on March 18th before the regular session to discuss budget assumptions and priorities. O'Shea and Friend have been working on a budget for staffing. O'Shea told the board that with COVID-19 closures and modifications, PBCCS hasn't been able to dig into last year's student improvement priorities, we can continue to work on those and add any additional priorities.

Piehl- The work session would be a great time to discuss things that have been learned or need to be changed.

Ritter- How many Educational Assistants do we have and which classrooms are they serving?

- Kindergarten - 3rd grade each have a full time EA
- 4th and 5th grade share an EA

- Middle school share an EA
- 2nd and 3rd grade are split classes due to guidelines, they do not have a support person for small group intervention. Ritter would like to hire 1- 2 EA's to help students. O'Shea would like to hire a K-8 Counselor for the 2021-22 school year.

IX. Administrator's Report

- PBCCS has updated our Operational Blueprint and submitted it to the ODE and the district.
- OSHA Risk Assessment has been completed
- O'Shea and office staff have completed the COVID-19 Testing Training

Enrollment 21-22

- Intent to return has gone out to PBCCS families
- Applications for the 21-22 school year will close on March 15th
- The student lottery will take place March 16th, Sonja Peterson will help Mrs. Townsend.

Staffing

- Mr. Palmer, Building Engineer, is retiring March 12, 2021.
- O'Shea has hired a new Building Engineer to replace Palmer. Randy Shaw will work with Palmer for 2 weeks prior to Palmer's retirement date.

Exercise-A-Thon

- Next week is the annual Exercise-A-Thon, things will look different due to COVID. Kids will have 10 different activities and will stay in their cohort groups.

Curriculum

- The staff is preparing core content instruction for the spring, as well as integrating place based activities for the spring.

X. Board Comments

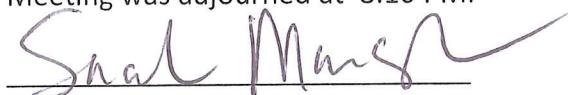
Piehl- Would like a lunch / kitchen update.

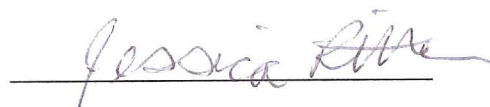
There have been around 135 students having school lunch a day, CCSD has hired 2 kitchen staff. Kitchen equipment has been slow to be delivered, the last piece was delivered yesterday. The CCSD has started to plan for next year, there will be a free and reduced lunch process put into place and are hoping to offer breakfast to students next year.

Wolfe- The ODE update for testing students for COVID-19 and the paperwork, is that required to have that as an option?

This is optional, and would only be provided with parent consents. PBCCS must provide the testing if operating outside of the metric guidance.

Meeting was adjourned at 8:10 PM.





Sarah Marsh, Board Executive Assistant

Jessica Ritter, Board Chair