

POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
October 15, 2020

REGULAR SESSION 7:00 PM

Board Members Present: Robbie Piehl, Sonja Peterson, Jessica Ritter, Tori Dennis, Mandee Hamrick, Steve Holliday

Board Members Absent: Ben Wolfe

Administration/Staff Present: Jenn O'Shea, Meridith Foley, Naomi Piehl, Greta Taie

- I. Call to Order
Chair Ritter called the meeting to order at 7:01 PM.
- II. Flag Salute
Chair Ritter led the Pledge of Allegiance.
- III. Public Comment
No comment
- IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Holliday; seconded by Piehl; motion carried (6,0) to approve the consent agenda.
 - A. Minutes: Board Meeting, September 17, 2020
 - B. Retirement: Howard Palmer, Facilities *effective 12/01/2020*
- V. Financial Report
Rochelle Friend from the ESD reported there has been a security incident. There was a breach this month. Tyler Technology is running an investigation, none of PBCCS' financial data has been exposed.

The PERS rate for 2021-2023 has had a 2.6% drop. Legislature extended the life of debt for 20-24 years. Employers will be paying retirees that are working back.

Revenue is right on where we were last year at 35%, we are right on track. PBCCS has less expenditures at this point than last year.

Audit - The audit is still being worked on, they are working remotely and the process is taking longer than expected due to COVID. We should have a finalized report at the end of November.

The board asked question # 15 and 14 from the Board Financial Review Questions.

14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge? Friend answered yes

15) Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate? Friend answered no, she has not.

PBCCS received the PE Grant for \$20,000 from the ODE.

VI. 2020-2021 Revised Calendar

O'Shea would like to add 6 teacher work days December - May. She feels the teachers are inventing a new program with in-person and distance learners. The teachers need more work time.

Piehl - What are we doing about October and November with teachers being in the trenches? Can we give them a day in November?

The board wanted to know about students missing instructional days? PBCCS can work with ODE if needed.

Will this impact the EA staff? O'Shea told the board that changes could be made to the EA calendar, furlough days, sign on with work share. The cost savings is not significant.

The board feels that EA's should join staff on work days.

Piehl motions to adopt the revised 2020-21 calendar as well as add November 20th; Second by Holliday. Motion passes (6,0)

VII. Charter Renewal

OSBA has helped write a standard letter requesting a renewal of the charter agreement with CCSD and to begin the renegotiation of the contract. The current contract expires on June 30, 2021.

Ritter - Who wants to take part in the negotiation process? There will be two PBCCS board members, two CCSD board members, O'Shea, and representatives from the CCSD leadership staff.

Holliday will join Ritter in negotiating contract and charter renewal.

VIII. Policy Reading Title IX

All policy changes are due to major changes in Title IV. The federal government replaced several Title IV policies and the OSBA has pushed these policies to schools to take the place of the current Sexual Harassment policies.

O'Shea will double check with OSBA that all policies are correct and what changes they Recommend.

Board reviewed and discussed the following policies: JBA/GBN Sexual Harassment, JBA/GBN AR 1 Sexual Harassment Complaint Procedure, JBA/GBN AR 2 Federal Law (Title IX) Sexual Harassment Complaint Procedure

IX. Lunch Program Discussion

Ritter wrote a letter to FOPBS and discussed the seriousness of PBCCS' request that they follow the ODE guidelines. The Health Department and ODE have said if they are not complying with the requirements then PBCCS is responsible.

Ritter and Hamrick met with the FOPBS board to discuss a free and reduced lunch option for PBCCS students. Crook County School District most likely cannot help with the USDA free and reduced food program this school year.

Piehl thinks FOPBS want kids to be able to have free and reduced meals.

The board would like to invite FOPBS and CC to join a meeting and see what options are available. O'Shea will reach out to the CCSD Food Service Director to set up a meeting.

X. Administrator's Report

O'Shea has been getting requests for facility use. She has contacted PACE for recommendations and resources. The school is responsible for ensuring that all people are following the COVID health and safety procedures, and that cleaning is done properly. O'Shea feels that PBCCS doesn't have the capacity to take on the responsibility. Board will review again in January.

ODE Update: PBCCS is monitoring the same metric as CCSD and the Health Department. The health department currently feels good about PBCCS staying open. There is an uptick of COVID cases in Crook County, but they have been able to isolate cases and control community spread.

The CCSD grant agreement for the Student Investment account has been approved. PBCCS should receive funds in the new year.

The boiler has been working, and the new tank has been ordered.

The staff have been mindful of mental health. They have been doing amazing work with students and establishing boundaries. Some of the staff have been getting together on Wednesday afternoon to get in some sort of exercise together.

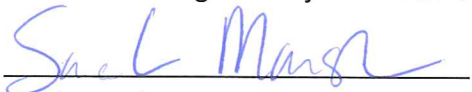
IX. Board Comments

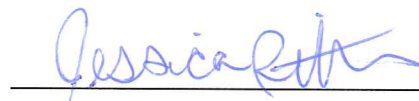
Piehl- Kids at recess are spread out, what is the plan for recess if it is really cold outside? The church has space for PBCCS to use.

Ritter- Would like to revisit the agreement with FOPBS. She would like it to be clear where donations are going if the relationship is continued.

Holliday would like to know when we can meet again in person? O'Shea will check with PACE and OSBA and see what the options are.

Meeting was adjourned at 9:03 PM.


Sarah Marsh, Board Executive Assistant


Jessica Ritter, Board Chair