

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

September 17, 2020

REGULAR SESSION 7:00 PM

Board Members Present: Ben Wolfe, Sonja Peterson, Jessica Ritter, Tori Dennis, Mandee Hamrick

Board Members Absent: Steve Holliday, Robbie Piehl

Administration/Staff Present: Jenn O'Shea, Meredith Foley, Naomi Piehl, Maggie Townsend

I. Call to Order

Chair Ritter called the meeting to order at 7:00 PM.

II. Flag Salute

Chair Ritter led the Pledge of Allegiance.

III. Public Comment

No comment

IV. Consent Agenda

Items listed on the consent agenda were distributed to the board members in advance. It was moved by Wolfe; seconded by Hamrick; motion carried (5,0) to approve the consent agenda.

A. Minutes: Board Meeting, August 20, 2020

B. GBEB- Communicable Diseases- Staff

C. GBEB-AR- Communicable Diseases- Staff

D. JHCC- Communicable Diseases - Students

E. JHCC-AR - Communicable Diseases - Students

F. Approval to Hire: Lindsey Choate, Educational Assistant

V. Financial Report

Rochelle Friend from the ESD reported there is no new information to report in regards to the budget. PBCCS and the ESD audit will wrap up next week. PBCCS is on track with the adopted budget. PBCCS is waiting on First Interstate Bank to release the application for loan forgiveness.

The board asked Friend the following questions. Have payroll reports been filed and have payroll liabilities been paid timely? Yes, they have, and everything has been filed timely.

Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely? Yes, with the nature of the grants there are not a lot of federal reporting.

VI. ODE Update

ODE is constantly pushing out new information. Our metrics still look good. The Crook County Health Department has taken recommendations from ODE and recreated the procedures for handling COVID-19 scenarios for Crook County local schools.

ODE released another update last week with great clarification, with reopening we could not have more than 10% of students and staff from the encatchment area. CCHD has asked we don't enroll any more students from out of district. ODE has been providing schools and districts with office hours.

Hamrick - How does this impact substitute teachers from out of district?
They are not permanent employees, so it does not affect the numbers.

VII. Student and Family Services Report

Foley has been answering a lot of questions for families. Foley has been working with O'Shea on the bus transportation, CCSD Transportation has been amazing to work with. Foley will be teaching SEL on Tuesdays in the outdoor learning area. She is using the Strong Start Program which is a 3 year cycle. It is literature based with lots of stories. She will be offering a class to distance learners at least 1x a week.

VIII. Administrator's Report

- Smoke and air quality have been a big challenge. PBCCS has been having smoke in the building due to the age of the building. PBCCS' facilities team has been working with the CC facilities to get air to a healthy quality. Adjustment for social distancing leaves no free spaces for adjusting modifications.
- PBCCS has added hand washing stations, hand sanitizing stations and outdoor learning spaces.
- Transportation is limited to small cohorts of students on the bus, there are more requests for the afternoon routes. There are 2 Powell Butte afternoon routes and 2 Prineville busses.
- Enrollment is at 213 students, there are openings in 3rd, 4th, 7th and 8th grade.
- FOPBS has had some employee changes. They have 3 employees on alternating days, there have also been some changes on their board. FOPBS is offering lunches 5 days a week with modified kitchen operation rules. PBCCS has asked the employees of FOPBS to be team players to keep our facilities open.
 - Ritter would like to have the 2 boards meet and discuss working with the district to offer free and reduced meals.
 - Hamrick feels like it would be worth having the conversation.

- Hamrick would like to know how many kids qualify? O'Shea will get the numbers from the district.
- Academics and PBCCS
 - Teachers are using new curriculum resources to support both in-person and distance learners. This include EL Education, STEM Scopes, Lexia, and Dreambox
 - K-5 students are participating in PE 5 days a week. Middle school Students are participating in PE 4 days a week.
 - K-5 students have specials throughout the week, including SEL, Garden Exploration, Place Based Education and Art. Specials take place outside in the garden area.
- Teachers are focused on core content instruction and working to figure out what gaps students have from the spring.
- PBCCS restructured the staffing plan. There is an EA in each K-3 classroom, and 4th & 5th grade share an EA throughout the day.

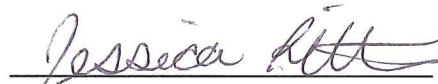
IX. Board Comments

- Wolfe likes how PBCCS is incorporating place based learning with students resources and using resources that we already have.
- Ritter introduced herself to the new board members and asked the rest of the board to do the same.

Meeting was adjourned at 7:52PM.



Sarah Marsh, Board Executive Assistant



Jessica Ritter, Board Chair