

# **POWELL BUTTE COMMUNITY CHARTER SCHOOL**

## **BOARD OF DIRECTORS MEETING**

**July 16, 2020**

### **WORK SESSION 5:45 PM**

Board Members Present: Steve Holliday, Ben Wolfe, Robbie Piehl, Sonja Peterson, Jessica Ritter

Board Members Absent: N/A

Administration/Staff Present: Jenn O'Shea

- I. Call to Order  
Chair Holliday called the meeting to order at 5:45 PM.
- II. Flag Salute  
Chair Holliday Led the Pledge of Allegiance.
- III. Board Candidate Interviews  
The board interviewed 5 candidates for the two vacant board positions.

### **REGULAR SESSION 7:00 PM**

Board Members Present: Steve Holliday, Ben Wolfe, Robbie Piehl, Sonja Peterson, Jessica Ritter

Board Members Absent: N/A

Administration/Staff Present: Jenn O'Shea, Meredith Foley, Naomi Piehl

- I. Call to Order  
Chair Holliday called the meeting to order at 7:21 PM.
- II. Flag Salute  
Chair Holliday led the Pledge of Allegiance.
- III. Public Comment  
No comment
- IV. Consent Agenda  
Items listed on the consent agenda were distributed to the board members in advance.  
It was moved by Wolfe; seconded by Ritter; motion carried (5,0) to approve the consent agenda.

A. Minutes: Board Meeting, June 18, 2020

V. Financial Report

Rochelle Friend from the ESD gave the board a recap of the 19-20 budget. The ending fund balance is above where we had anticipated. The Student Investment Account is anticipated to be  $\frac{1}{3}$  of original projections. In the budget process we had anticipated receiving  $\frac{1}{2}$  of the original projection, this will be a decrease. There will be a special legislative session the first week of August to discuss the State School Fund.

VI. Discussion & Appointment of Board Members

The board decided they would like more time to choose new members. A special work session and meeting will be held July 22, 2020.

VII. Fall Reopening Plans

O'Shea and the reopening team meet once a week to work on the reopening plan. The goal is getting kids to school and stay healthy and safe. PBCCS is offering families two learning model options. The first option is learning full time from school, the second option is full time distance learning. The school has given information to the families, most families are interested in the full time at school option. There are about 10-12 families interested in distance learning.

More guidelines were released by ODE on June 30. PBCCS is modifying as needed, the next set of revisions will be released July 21. Every school is required to submit an Operational Blueprint to the Oregon Department of Education by August 15, 2020. O'Shea will walk the board through the blueprint and review it in parts and pieces, as the plan will be submitted to ODE before the next board meeting in August. PBCCS will also provide the plan of CCSD, Crook County Health Department and it will be made available to the community on the school website.

Section 1 - Public Health Protocols

- Implement measures to prevent the spread of Covid 19 within students and staff in school. This includes physical distancing, cohorting, hygiene, cleaning/disinfecting, communication with the health department, isolation and quarantine, and face coverings.
- PACE is working through liability pieces and will be providing guidance.

Section 2 - Facilities and School Operations

- Logistics & Operationalizing: classrooms/learning spaces, capacity requirements, Repurposing spaces into classrooms - computer lab, library, cafeteria, etc.
- Technology: distribution, support services, use agreements, insurance, student & parent education
- Online registration, updating SIS for contact tracing, etc.
- School wide systems: traffic patterns, transitions, lunch time, recess/breaks, arrival/dismissal
- Outdoor learning spaces for place-based learning, community building activities,

science.

Section 3 - Response to Outbreak

- Coordination with Crook County Health Department.
- Collecting appropriate data and maintaining daily logs for contact tracing.
- Ensuring continuous services and Comprehensive Distance Learning in response to an outbreak.
- Communication with families and the community as needed.
- Planning for reentry after an outbreak.

VIII. Policy Reading GCBAA/GDBDAA - COVID-19 Related Leave

This policy is from the OSBA in response to the Families First Response Act. The policy will be in the August 20th consent agenda.

IX. Administrator's Report

O'Shea and Smith have submitted the grant report for the PEEK Grant.

Regular Session recessed 8:15 PM

X. Administrator Evaluation Report

Executive Session- under ORS 192.660(2)(i)

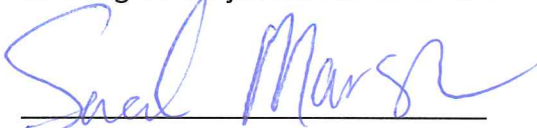
Executive Session adjourned 8:26 PM

Open regular session 8:26 PM

XI. Board Comments

Ritter would like to submit board nominations by email before the Special session on July 22, 2020. The board will email Marsh with nominations by Monday July 20, 2020 by 5 PM.

Meeting was adjourned at 8:40 PM.



Sarah Marsh, Board Executive Assistant



Steve Holliday, Board Chair