
Directory Information

“Directory information” means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following directory information may be released to the public through appropriate procedures:

1. Student’s name;
2. Student’s address;
3. Student’s telephone listing;
4. Student’s electronic address;
5. Major field of study;
6. Participation in officially recognized sports and activities;
7. Weight and height of athletic team members;
8. Dates of attendance;
9. Grade level;
10. Honors or awards received.

Public Notice

PBCCS will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the school’s option to release such information and the requirement that the school must, by law upon request, release secondary students’ names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request PBCCS withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the administrator by the parent, student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student may not opt out of directory information to prevent PBCCS from disclosing or requiring a student to disclose their names, identifier, institutional email address in a class in which the student is enrolled or from requiring a student to disclose a student ID card or badge that

exhibits information that has been properly designated directory information by the school in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by PBCCS to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies. At no point will a student's Social Security Number or student identification number be considered directory information. PBCCS shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

ORS 30.864	ORS 107.154	ORS 326.565
ORS 326.575	ORS 336.187	ORS 338.115(1)(a)
OAR 581-021-0220 to -0430	OAR 581-022-2260	HB 3464 (2017)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017);
Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
Every Student Succeeds Act of 2015, 20 U.S.C. § 7908 (2017).

Cross Reference(s): IGBAB/JO - Education Records/Records of Students with Disabilities JO/IGBAB - Education Records/Records of Students with Disabilities