POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
December 12, 2019

REGULAR SESSION 7PM- Library

MINUTES

Board Members Present: Jeff Clay, Ben Wolfe, Jessica Ritter, Robbie Piehl, Sonja Peterson, Steve Holliday

Board Members Absent: Sam Smith

Administration/Staff Present: Jenn O’Shea, Meridith Foley

I. Call to Order
   Chair Holliday called the meeting to order at 7:01 PM.

II. Flag Salute
    Chair Holliday led the Pledge of Allegiance.

III. Public Comment
     No public comment

IV. Consent Agenda
    Items listed on the consent agenda were distributed to the board members in advance.
    It was moved by Clay; seconded by Wolfe; motion carried (6,0) to approve the consent agenda.
    A. Minutes: Board Meeting, October 17, 2019
    B. Policy Revision:
       a. JFCEB - Personal Electronic Devices

V. Crook County School Update & Discussion
   Dr. Sara Johnson, Superintendent of CCSD told the board that she has been with the
district for about a year and a half and appreciates the work that PBCCS is doing with the
community and the children. She would like to build a bridge between PBCCS and CCSD.
She regrets the separation of Powell Butte School from the district. Dr. Johnson
apologized to the board on behalf of the district.

   Dr. Johnson provided information to the board regarding current happenings and
changes in the district.

   Dr. Johnson would like PBCCS to know that CCSD would be 100% open to a discussion on
rejoining the district.

Dr. Johnson introduced CCSD Board member, Walt Wagner. Mr. Wagner apologize to the board for closing the Powell Butte School. He explained that he would like to see PBCCS come back into the district, so that everyone would have the same opportunities.

DC Lundy told the board he would like to see PBCCS reenter the district as a regular school, theme school, or a magnet school. He would like the board to discuss the advantages and disadvantages of this option. He is in favor of what Dr. Johnson’s proposal of PBCCS joining the district.

O’Shea asked what the timeline for the next bond is. The response was May of 2021 is the soonest a bond could be passed, and 2027 is the farthest out.

Wolfe would like to know what funds are allocated to the school from the bonds. Anna Logan responded, explaining bonds are for specific things like buildings and facilities upgrades.

VI. Financial Report
Rochelle Friend from the High Desert ESD explained the monthly financial report. She reported the the ODE PEEK-8 Grant is distributed month to month, and that is reflected in the report.
Friend reported that State School Fund estimate should be updated in January. She would provide that information at the next board meeting.
Friend provided the board a list of questions to ensure that they are monitoring and reviewing the school’s financials appropriately throughout the year.
Friend reported on questions 1 and 8, at Clay’s request - Are the books balanced and reconciled? Have there been any significant changes to the internal control system?

VII. PTO Update
Meridith Foley presented on behalf of the PTO. The PTO has been receiving requests from staff and volunteers for school supplies. The library submitted a request for $555 for books, shelves and new carpet. The PTO also funded $600 for PBCCS to purchase new folding tables. The PTO hosted Family Movie Night, the Trunk or Treat, and sponsored food for the teachers during conferences. The annual pie auction will take place in the spring.

VIII. Mandatory Reporting for Board Members
Senate Bill 415 will be in effect as of January 1, 2020. O’Shea trained board members on being a mandatory reporter.

IX. Policy, First Reading: BBF-Board Member Standards of Conduct
The Board made several changes to policy BBF- Board Member Standards of Conduct. It will be included in January’s consent agenda.
X. Administrator's Report
O’Shea presented an enrollment waiver request for a student experiencing a medical issue. Wolfe made a motion to approve the enrollment waiver, seconded by Peterson; motion passes(6,0).

Updates
- Casino Night will be March 14, 2020. There is a group of parents working on sponsorship and donations. Early ticket sales are going on now.
- ODE has released draft guidance regarding the Student Success Act and how charter schools can access funds through the district. O’Shea will be working with the district to ensure PBCCS receives funds.
- PBCCS has received $12,000 of end of the year donations.
- Stryker and O’Shea have submitted two grants in December - one to Facebook for a school coding program, another to NOAA for watershed education.
- The annual report has been submitted to the Oregon Department of Education.
- ODFW is offering an Archery Educational Program that is free for kids and schools 4-8th grade. Mr. Smith will attend a training in March and then PBCCS will receive the equipment to provide the program.
- The Christmas program will be Thursday, December 19 at 9 AM and 6:30 PM. FOPBS holiday bazaar will be open all day.
- Friday PBCCS will have the BEST Assembly in the morning and an afternoon movie.

XI. Board Comments
- Clay would like school policy checked and our insurance notified before PBCCS begins offering archery classes.
- Peterson would like to know if bus safety instruction is offered to students.
- Ritter expressed she believes the board should be thinking about what Dr. Johnson had to say.
- Clay commented that PBCCS is limited in size and parents have the perception of small class sizes.
- Holliday would like to have a work session to make a list of non-negotiables and further discuss the option of becoming a district school.
- Clay asked, if PBCCS goes back into the district would they keep the middle school?

XII. Adjourn
Meeting was adjourned at 8:42PM.