

**POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
November 21, 2019**

**WORK SESSION 6:30PM- Library
Minutes**

Board Members Present: Jeff Clay, Ben Wolfe, Jessica Ritter, Robbie Piehl, Samantha Smith

Board Members Absent: Steve Holliday

Administration/Staff Present: Jenn O'Shea

- I. Call to Order
Vice Chair Ritter called the meeting to order at 6:31 PM
- II. Flag Salute
Vice Chair Ritter led the Pledge of Allegiance.
- III. Board Candidate Interview
Board interviewed board candidate. Piehl asked interview questions from prepared list.

Meeting adjourned at 6:48 PM

REGULAR SESSION 7PM- Library

MINUTES

Board Members Present: Jeff Clay, Ben Wolfe, Jessica Ritter, Robbie Piehl, Samantha Smith

Board Members Absent: Steve Holliday

Administration/Staff Present: Jenn O'Shea, Meridith Foley

- I. Call to Order
Vice Chair Ritter called the meeting to order at 7:00 PM.
- II. Flag Salute
Vice Chair Ritter led the Pledge of Allegiance.
- III. Public Comment
No public comment

IV. Consent Agenda

Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Smith; motion carried (5,0) to approve the consent agenda.

A. Minutes: Board Meeting, October 17, 2019

B. Policy Revision:

a. JFCEB - Personal Electronic Devices

V. Audit Report

Rochelle Friend, HDESD and Pete Bejarano, Pauly Rogers & Co. presented the 2018-19 audit report. The audit went extremely well. There were no exceptions or opinions issued. Item # 87, regarding leases, will affect PBCCS in the next fiscal year. The audit is final and has been sent to the CCSD.

The monthly financial report was given by Rochelle Friend. Clay asked if the PEEK-8 Grant had been added to the budget. Friend confirmed that it has been added.

VI. Discussion & Appointment of Board Member

Board discussed the appointment of board candidate, Sonja Peterson. Clay made a motion to appoint Sonja Peterson to the board, seconded by Piehl, motion carried (5,0).

VII. Student and Family Service Report

Meridith Foley provided the Student and Family Service report. She has been working with the ESD contacts to complete a school-wide inventory for our PBIS systems. She has been matching interventions with individual needs and groups of students for academics and behaviors. Social groups are meeting once a week. Focus topics for November and December are friendships and how to be a good friend. She has been working with kindergarten students on emotional identification and regulation skills.

VIII. Policy, First Reading

There are no changes to Policy JED - Student Absences and Excuses, it will be in December's consent agenda.

IX. PERS Employer Incentive Fund Update

O'Shea submitted the PERS Incentive Fund application. She will send more information out to the board. Clay requested this be on the agenda for the January meeting.

X. Administrator's Report

- Student Success Act passed in May. There is a Student Investment Account that PBCCS can receive funds from through partnering with CCSD. O'Shea is working through this process with district staff and ODE.
- Christmas staff bonus' will given out in December, this has been accounted for in our budget.
- PBCCS' Christmas Program, *The Great Holiday Bake Off*, will be December 19th at 9AM and 6:30 PM.

- FOPBS will be hosting their annual bazaar on December 19th.
- After School activities are underway.
 - Battle of the Books- Joyce
 - Mathletes- Oliver
 - Leadership- Bahr
 - Coding will start in January

XI. Board Comments

Clay thought a part of our community theme would be for a group to visit a board meeting. He also wanted to congratulate Jenn and Maggie on their hard work during the Audit.

XII. Adjourn

Meeting was adjourned at 8:00PM.



Sarah Marsh, Board Executive Assistant



Jessica Ritter, Board Vice Chair