POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
October 17, 2019

REGULAR SESSION 7PM- Library

MINUTES

Board Members Present: Jeff Clay, Steve Holliday, Ben Wolfe, Jessica Ritter

Board Members Absent: Robbie Piehl, Samantha Smith

Administration/Staff Present: Jenn O’Shea, Kirin Stryker

I. Call to Order
Chair Holliday called the meeting to order at 7:13 PM.

II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. Public Comment
No public comment

IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Wolfe; motion carried (4,0) to approve the consent agenda.
   A. Minutes: Board Meeting, September 19, 2019
   B. Special Board Meeting, October 4, 2019
   C. Policy Revision:
      a. KL Public Complaints
      b. KL-AR Public Complaint

V. Financial Report
The board received the financial report from the High Desert ESD. Angella LaFontaine introduced the board to Rochelle Friend, she is the new CFO for the High Desert ESD and will be working with PBCCS. On the financial report, LaFontaine noted the student activities column has been added to the report. The grants section has been updated in the revised budget. Salary and wages has not been updated with the PEEK-8 Grant yet. PBCCS’ audit is almost complete, there were no findings. Friend will go over the recommendations at a later date.
VI. Friends of Powell Butte School Report
Kathy Eby presented to the board on behalf of FOPBS. Bethany Auld and FOPBS were selected for Central Oregon’s Pay It Forward program. FOPBS received $500 and were spotlighted in the local news. Eby reported that the new payment process has helped with delinquent balances. FOPBS will be hosting a spaghetti dinner on October 25 at the Trunk or Treat. All proceeds will pay for the 8th grade graduation breakfast or dinner. Central Oregon Ranch Supply donated $5000 from the CORS event. FOPBS has been working on the Christmas Bazaar crafts, FOPBS hopes to bring in $4000 from this year’s bazaar. FOPBS received 3 donated hogs for the lunch program. FOPBS would like to host a community Thanksgiving and use the gym. Eby will be gathering donations for the food items. O’Shea thinks it’s a great idea and the board approves. FOPBS current board members are: Chair Will Domingues, Secretary RaeAnna Neville, Treasurer Kathy Eby, Assistant Treasure Leslie Mott, School Liaison Sarah Marsh, Members Lindsay Choate and Maria Finley.

VII. Place Based Education Report
Stryker reported that the 2019-20 community theme is off to a good start to the school. The staff and classes are learning how to be a community and government. Staff has been working on integrating Social Emotional Learning into classroom and place-based learning in the classroom and in the field, as students learn about the roles and responsibilities of citizens in a community. The PBE steering committee met in August and finalized the science and social studies standards for the community theme scope and sequence. Stryker reported on several grants:
- This is the third and final year for the Gray Family Geography Grant.
- PBCCS received a subgrant from the Children’s Forest of Central Oregon for professional development and curriculum planning for the middle school teachers.
- Stryker is currently looking for more grants to support the long term stability of the PBE program.

VIII. Policy, First Reading
Policy JFCEB Personal Electronic Devices- Student. The board didn’t make any changes to the policy, it will be in the November consent agenda.

IX. PERS Employer Incentive Fund
The PERS Employer Incentive Fund is currently taking applications. PBCCS is eligible for a 25% PERS match. This will create a side account that will help reduce PERS rates over the long term. O’Shea will need to submit the application by December 1st, the payment into account would need to be made by the end of the fiscal year. Clay would like to know if the money would be insured and where are they getting the 25% from?

X. Administrator’s Report
• We still have an open board position- The board will interview the candidate at the November meeting.
• The Oregon Coalition Of Charter Schools is having their first annual meeting in November, O'Shea plans to attend.
• Two of our teachers received scholarships to attend the International Dyslexia Conference.
• Upcoming events at PBCCS:
  ○ PTO Trunk or Treat and Middle School Dance on October 25
  ○ Halloween Parade and class parties on October 31
  ○ Conferences on November 6 and 7
• O'Shea is back at school, she is being mindful of taking care of herself as she continues to heal.
• The ODE School Profiles were released today, and have been distributed. The data reflects the 2018-19

XI. Board Comments
Clay would like to know if the board would like the new CFO to attend monthly meetings?
Holliday would like feedback on Hancock Overnight Trip.

XII. Adjourn
Meeting was adjourned at 8:35 PM.

Sarah Marsh, Board Executive Assistant

Jessica Ritter, Board Vice Chair