POWELL BUTTE COMMUNITY CHARTER SCHOOL  
BOARD OF DIRECTORS MEETING  
June 19, 2019  
REGULAR SESSION 7:00 PM – Library  

MINUTES

Board Members Present: Jeff Clay, Steve Holliday, Samantha Smith, Jessica Ritter, Robbie Piehl

Board Members Absent: Ben Wolfe

Administration/Staff Present: Jenn O’Shea, Meridith Foley

I. Call to Order
Chair Holliday called the meeting to order at 7:00 PM.

II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. Public Comment
No public comment

IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Smith; motion carries (4,0) to approve the consent agenda.
   a. Minutes: Board Meeting, May 20, 2019
   b. Hiring: Megan Newton, Administrative Assistant/Communications Specialist (0.6 FTE)
   c. Resignation: Tommy Ochoa, Middle School Social Studies Teacher (1.0 FTE)
   d. Policy Adoption: IKF-AR Graduation Requirements

V. Financial Report
There have been no significant changes in the budget. The year end report will be presented at the August board meeting. The auditors will start working on the audit August 19 and 20th for the 18-19 fiscal year.

VI. CCSD/PBCCS Transportation Agreement
There are few changes with the transportation agreement with Crook County. Originally CCSD wanted to use an online system for bussing. Last years system worked fine. The language has been removed.

Clay made a motion to approve the Transportation Agreement with CCSD; seconded by
Piehl; motion carried (5,0).

VII. PBCCS Program Evaluation
PBCCS’ Program Evaluation document was submitted to Crook County School Board for their approval by Kathy McCollum. She recommended the board except the report and approve PBCCS for the 19-20 school year. Crook County School Board approved at their June board meeting.

VIII. Policy Review
The board had their second reading for policy IKF, Graduation Requirements.
Clay made a motion to approve Policy IKF, Graduation Requirements; seconded by Ritter; Motion carries (5,0)

IX. Enrollment
Chair Holliday reached out to old members of the board to see why the charter was wanted in the first place. Holliday also contacted Mike McLane to to see if there was a way to make Powell Butte students a priority to get into PBCCS. McLane told Holliday no, the charter laws are not going to change anytime soon. The board discussed the enrollment for the 19-20 school year, at this point there are 210 kids. K- 2 is full at 22 per classroom, there are openings in 3rd and 4th, and the middle school. There is a wait list of approximately 32 kids, all K-2.

X. Administrator’s Report
- Meridith Foley Student/Family Services Coordinator has been collecting and comparing data from the past two school years. Foley reported to the board that this year 100% of our 4th & 5th graders said they feel safe at school and feel encouraged and supported by all teaching staff. There has been improved referral writing(documentation for academics and behavior with fewer referrals this year. SEL implemented a pilot program of MindUp curriculum in K-5, to teach emotional regulation skills. State testing was successfully completed. Foley also help connect multiple families with services they needed.
- O’Shea shared the Place Based Education year in review with the board, created by Kirin Stryker. K-2 Pollinator Storyline culminates in a National Wildlife Foundation certified Wildlife Habitat. The whole school went on a field study to learn about the 1017 Project, which introduced next year's theme of Community. PBE Steering Committee will meet next week and reflect on the land year and make adjustments for next time and finalize the community year scope and sequence. Next year students will be learning about Government, roles & responsibilities of being in a community as well as ecological communities.
- Summer projects have started:
  - Computer lab technology updates
  - Handbook for students/staff are being updated with the help of OSBA
  - Completing ODE PEEK-8 Grant final report
  - MS Social Studies - Interviewing has started
  - Summer Professional Development:
O’Shea is attending a leadership conference in Portland.
Stryker and Wardle are attending a Confluence Conference.
Hamlik received a scholarship from the Oregon Center of Geography and is going to Greece.
Oliver is attending an ecology, science and technology workshop sponsored by Diack Ecology Program.

- State test scores have been trickling in. The big picture scores will be ready in the fall.

XI. Board Comments
Clay asked the board if they would like to meet in a work session in July to make sure updates are happening.

Please ask the K-2 staff to join the work session.

Smith asked it there is any news on the library.

XII. Adjourn
Meeting was adjourned at 8:19 PM.