POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
April 25, 2019
REGULAR SESSION 7:00 PM – Tumalo State Park

MINUTES

Board Members Present: Jeff Clay, Robbie Piehl, Steve Holliday, Jessica Ritter, Ben Wolfe

Board Members Absent: Dave Light, Samantha Smith

Administration/Staff Present: Jenn O’Shea

I. Call to Order
   Chair Holliday called the meeting to order at 7:02 PM.

II. Flag Salute
    Chair Holliday led the Pledge of Allegiance.

III. Public Comment
     No public comment

IV. Consent Agenda
    Items listed on the consent agenda were distributed to the board members in advance. It was moved by Piehl; seconded by Clay; motion carries (5,0) to approve the consent agenda.
     a. Minutes: Board Meeting, March 21, 2019
     b. Policy: GBDA Mother Friendly Workplace

V. Financial Report
    There are no changes to the financial report from last month. O’Shea gave the board a copy of the maintenance reserve fund. PBCCS has not spent any money since the entryway upgrade. The special projects team is looking to use funds for paving projects this summer.
    O’Shea gave an update on the progress of the 19-20 Budget. Munn and O’Shea have been looking at the past years data. They are working on modifying certified teachers pay schedule using experience steps along with educational level. They have been using Redmond School District as a model. O’Shea would like to provide teachers with a longevity step for years at PBCCS. Beginning teachers in year 1-3 are on the same pay scale as CCSD and Redmond School District. They are still working on readjusting teacher salary instead of adding a 2% COLA. O’Shea and Munn are working on a conservative budget due to enrollment.
VI. 19-20 Calendar Adoption
The proposed calendar looks almost identical to CCSD, the only difference is in the month of November. PBCCS will hold conferences earlier in November and Crook County will hold conferences Thanksgiving week. CCSD has put snow days at the end of the school year if needed.
Clay makes a motion to approve amended calendar for 19-20; seconded by Ritter; motion carries (5,0).

VII. Board Survey Data Review, Part 2
Ritter went over a few items from the survey that could be strengthened at PBCCS
- Continue better communication about social emotional growth
- Preparing students for high school transition
- Library
- Communication: website, streamlining
- More music/art, more after school

Clay wanted to know if extra duty has to be a teacher? O'Shea told him it does not. Piehl wanted to know what the next steps are? O'Shea said PBCCS could budget for the extra duty and put it out to parents and staff at the beginning of the school year. O'Shea will also discuss extra duty/extracurricular opportunities with staff.

VIII. Emergency Preparedness Committee Update
Clay has an emergency preparedness book that would work great as an outline, he says it is well written and it is a very good book.
Piehl reported to the board on STEAM Night. He thought the activities were great and the event was well attended. O'Shea reported on other activities during Emergency Preparedness week. Red Cross came and presented to students, students were able to try some emergency preparedness food, and participate in classroom activities.
Piehl presented the board a bid submitted by Summit Power for a generator. The generator would supply power for the kitchen, well pump, and sewer. There are options to lessen the cost. Josh Clawson from Summit Power would be happy to come and talk to the board.

XI. Administrative Report
- O'Shea has been working on a staffing plan for the 19-20 school year. Mrs. Townsend has requested to work part time. We will be looking for someone to work part time in the office, as well as manage the website and communications.
- Casino Night was a successful event. The event made about $13,000.00. There has been lots of good feedback, especially with the new menu. PBCCS has a very active fundraising committee and they have begun discussing and planning for 1920.
• The Spring Place Based Agriculture study has started. Student will be in the field 12-15 times in the next 4 weeks. Overnight field trips have started.
  o 4th grade Tumalo State Park
  o 5th grade Coast Trip May, 8th
  o 6th grade Outdoor School, May 13th
  o 8th grade Mt. Saint Helens, June 4th
• Our PBIS Team participated in a PBIS Conference on Monday.
• OSBA Summer Conference is July 20 & 21 in Bend at the Riverhouse.

XII. Board Comments
Holliday told the board that Light is going to resign from the board due to working out of state. He will write an official resignation letter.

XIII. Adjourn
Meeting was adjourned at 8:27PM.

Sarah Marsh, Board Executive Assistant
Steve Holliday, Board Chair