POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
March 21, 2019

WORK SESSION 5:30 PM Library

Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Steve Holliday, Jessica Ritter, Ben Wolfe

Board Members Absent: Dave Light

Administration/Staff Present: Jenn O’Shea, Maggie Townsend

I. Call to Order
Chair Holliday called the meeting to order at 5:30 PM.

II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. 2018-19 Budget
The board discussed what their goals are and what they would like to see in the 2019/20 budget. A proposed budget will be presented on May 23rd at the board meeting. Priorities include:

- Continuing to develop a competitive compensation plan for teachers.
- Increase health insurance contribution for all employees.
- Increase student achievement in core content in ELA and Math
- Provide academically focused place-based educational experiences to all students that are engaging and rigorous.
- Ensure students, staff and community safety through strategic maintenance of facility, prevention and crisis preparedness.
- Effectively communicate and promote PBCCS to build awareness, engagement and support of education
- Ensure student voice is evident throughout PBCCS to ensure students feel safe, connected and invested in their own education

Work session adjourned at 7PM.

REGULAR SESSION 7:00 PM – Library

Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Steve Holliday, Jessica Ritter, Ben Wolfe
I. Call to Order
Chair Holliday called the meeting to order at 7:00 PM.

II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. Public Comment
No public comment

IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance.
It was moved by Clay; seconded by Smith; motion carries (6,0) to approve the consent agenda.
   a. Minutes: Board Meeting, February 21, 2019
   b. Policy: Tobacco Products, GBK/KGC

V. Financial Report- Greg Munn
Munn discussed the fiscal report. He uses revenue estimates from ODE that he thinks are accurate. There is a $60,000 decrease in revenue. Financials for 2018-19 are going as expected. Auditing started March 11-13 for the ESD and Powell Butte at the same time. Results of the preliminary work looked good. Munn went discussed the findings and explained them to the board.

VI. Policy Review
The board had their first reading on policy GBDA Mother Friendly Workplace. No changes will be made.

VII. Snow Day Make-up
PBCCS needs to make up 2 days to meet required student contact hours. Crook County is making April 5th and 17th student contact days to modify their school calendar.

Clay motions to amend the school calendar to add April 5 and 17 as student contact days. Piehl seconds, motion carries (6,0)

VIII. Enrollment/Class size discussion
PBCCS held their lottery Monday, Chair Holliday pulled the numbers. PBCCS has 220 spots for the 19/20 school year. There are 217 kids forecasted for the 19-20 school year. The board discussed if they would like to increase class size. The topic will be revisited
next month.

IX. Fundraising Report
Casino night is Saturday, April 6th. Tickets are on sale for $40 per person. There will be silent auction items including class baskets. Doors open at 5:30 PM. Gaming starts at 6:30 PM.

X. Student and Family Services Report
Meridith Foley reported to the board:
  • Teachers and support staff have been trained to administer state testing. 3-5 testing will be split into two class groups. Middle school does their own testing. Middle school will start in April, 3-5 will test through May.
  • Foley has been working really hard to hit social emotional supports and positive behavior.

XI. Administrator’s Report
O’Shea reported to the board:
  • Oregon Coalition of Charter Schools held a charter school lobby day. O’Shea attended and said it was great to be apart of it.
  • April 2nd Kate Pattison from ODE is going to come visit PBCCS and other charter schools in Central Oregon.
  • Emergency preparedness week was great, PBCCS culminated with a well attended STEAM night.
  • Student led conferences are in April. Family swim night is April 12th. The 4th grade overnight is coming up. We have several staff members attending a PBIS conference.
  • Enrollment waiver request: There is a 1st grade student having surgery and per doctor’s orders will take 14 days to recover. The Family has requested if the student is absent more than 10 consecutive school days, he will not lose his spot at PBCCSI.

Clay makes a motion to approve the enrollment waiver, seconded by Wolfe; motion carries (6,0).

XII. Board Comments
Ritter wants to know what Holliday thinks about the middle school? Holliday said his kids really like the teaching staff.

Clay feels that it is not a small decision to change class sizes.
Ritter said there were a handful of comments about having a school counselor. Is there a need for a counselor?

Piehl asked if the board like him to bring results on generator?

Clay wanted to know if the kinder roof was fixed?

Ritter asked, is anything happening with the lights? O’Shea said CC is going to pay for all the labor and PBCCS is paying for all the lights. We will be starting in the gym April 3rd.

Holliday wanted to know if it is worth having a group conversation to look at information on class sizes. Foley will get information out to the board.

XIII. Adjourn
Meeting was adjourned at 8:53 PM.

Sarah Marsh, Board Executive Assistant

Steve Holliday, Board Chair