POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
February 21, 2019
REGULAR SESSION 7:00 PM – Library

MINUTES

Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Steve Holliday, Jessica Ritter, Ben Wolfe

Board Members Absent: Dave Light

Administration/Staff Present: Jenn O’Shea, Maggie Townsend

I. Call to Order
   Chair Holliday called the meeting to order at 7:00 PM.

II. Flag Salute
    Chair Holliday led the Pledge of Allegiance.

III. Public Comment
     Exercise-a-thon was great!

IV. Consent Agenda
    Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Piehl; motion carries (6,0) to approve the consent agenda.
       a. Minutes: Board Meeting, January 17, 2019
       b. Policy: Veterans’ Preference, GBA-AR

V. Annual Evaluation- Kathy McCollum, Alternative Learning Options Coordinator
   McCollum told the board that she is contracted Bend/LaPine, Redmond and Crook County School Districts as an evaluator for charter and alternative schools. McCollum explained the 10 different areas charter schools are evaluated. She told the board she is impressed with the PBCCS staff, the parents, curriculum and the creativity in the school. McCollum said everything in the evaluation looked wonderful and working with Jenn and Maggie was great. She also noted that PBCCS is ahead of the curve by having an official evaluation of our administrator.

VI. Crook County School District - Dr. Sara Johnson, Superintendent
   Johnson explained her big priorities for Crook County School District. She explained some actions steps the district is taking, including the Youth Truth Survey to students at CCHS, Pioneer, and the Middle School. Johnson told the board she likes to see the
comments from the students. Johnson told the board that CCSD wants to include PBCCS with all things, reaching out with whatever they can. She gave her contact information to the board if they need to reach her.

VII. Financial Report - Greg Munn
Munn explained that the financials are on track, 50% of expenses have been utilized. The PEEK-8 grant has a negative number, because that money will be refunded at the end of the fiscal year. The board has a work session March 21st at 5:30 to discuss the 2019-20 budget.

VIII. Policy Review
The board had the first reading on Policy GBK/KGC Tobacco Products. This is an OSBA recommended policy to replace policy GBK/JFCG/KGC. A few changes will be made and the policy will be in the March consent agenda.

IX. Board Survey Data Review - Jessica Ritter
Ritter updated the board on the survey sent to families and the community to help the board with long term planning. There we almost 100 responses. Top priorities are small class size, placed based, and having a middle school option. The community feels some of the school’s strengths are:
  - Community feel, size, and being in a rural area
  - Staff
  - Communication
  - Parent involvement
  - Hands on, field studies, place based
  - P.E./ STEM
Ritter will discuss more of the survey at a later date.

X. Special Projects Committee - Jeff Clay
O’Shea, Clay, and Holliday have met and made a list of projects to make the school safer and more efficient.
  - Fix pavement on the playground
  - Improve parking in the front of the school
  - Walking path to be used in all seasons
  - Lighting in the school
  - Windows in mods replaced (summer)
The Special Projects Committee would like to start by changing all fluorescent lighting to LED. Energy Trust has come out for an evaluation, Garthwaite Electric has given a bid for $26,000 that includes labor, disposal, and installation. Gym lights will be changed out over spring break.

Clay makes a motion to approve maximum amount of $26,000 for LED light project. Seconded by Wolfe; motion passes (6,0).

XI. Administrator’s Report
O’Shea reported to the board:
  • Exercise-a-thon was a great success! Gross income $19,000.
  • Casino Night is moving forward. Tickets go on sale this Tuesday for $40. There have been several new sponsors this year.
  • Open enrollment is until March 15th for the 2019-20 school year. Lottery drawing will be held March 18th.
  • O’Shea will send out a simple survey to the board next week for board development opportunities.

XII. Executive Session
The Regular Session recessed to Executive Session in accordance with ORS 192.660(2)(b) at 8:37 PM. The Executive Session adjourned to Regular Session at 9:10 pm

Clay moves that the board not conduct a third party investigation, seconded by Piehl; Motion carries (6,0).

XIII. Board Comments
Clay commented on Dr. Johnson’s presentation. He liked that Dr. Johnson is having lunch with students. Does O’Shea do this? Is this something she wants to implement? Clay liked the Binary scoring system, it might help us pick up on issues from students.

XIV. Adjourn
Meeting was adjourned at 9:22 PM.