Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Steve Holliday, Jessica Ritter

Board Members Absent: Dave Light, Ben Wolfe

Administration/Staff Present: Jenn O'Shea, Kirin Stryker

I. Call to Order  
Chair Holliday called the meeting to order at 7:00 PM.

II. Flag Salute  
Chair Holliday led the Pledge of Allegiance.

III. Public Comment  
No public comment.

IV. Consent Agenda  
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Piehl; motion carries (5,0) to approve the consent agenda.
   a. Minutes: Board Meeting, December 13, 2018
   b. GCQB Professional Research, Publishing, Copyrights, and Patents

V. Financial Report  
Greg Munn told the board the monthly financial report looks great. Munn gave an overview of the State School Fund, and explained the process for fund allocation. Munn explained the funding for the 2017-2019 biennium and expectations for the upcoming biennium, including the Governor’s proposal.

VI. School Population  
Holliday lead a discussion about student enrollment and how to best maximize PBCCS’ enrollment cap. One of the suggestions was to increase the number of classes in the elementary grades. The board members agreed it is important for the community to give input on issues of long-term and strategic planning. O’Shea and Jessica Ritter will compile a survey for community members to inform board’s long term planning process.
VII. Place Based Education Report
Kirin Stryker told the board PBCCS has had a successful fall. The students have been focusing on geology and movement of people. Grades K-8 visited the Cove Palisades and worked with community partners. Other field trips included the High Desert Museum. The 7th grade overnight to Hancock Field Station was moved to the fall this year, to make scheduling in the spring more manageable.

PBCCS has implemented a Place-Based Education Steering Committee funding help by the Gray Family Foundation. The committee is made up from a teacher in each grade band. The steering committee is working on place-based curriculum, and service-learning project opportunities for students. The committee allows for teacher leadership and shared ownership of the place-based curriculum.

Winter Place-Based Curriculum Focus
- Astronomy for K-2 and middle school
- Geology and physics for upper elementary
- STEM night March 14

Spring Place-Based Curriculum Focus
- Agriculture
  - K-2 pollinators
  - 3-5 economics
  - MS TBA

VIII. Policy Review
The board reviewed policy GBA-AR Veterans’ Preference. This policy is required by OSBA. It will be presented in February’s consent agenda.

IX. Pace Joinder Trust Agreement
All members of PACE must adopt and sign Joinder of Trust Agreement to continue agreement with PACE for property/liability program. Updates to the agreement include:
- Removal the term OSBA members, replacing it with participants. This ensures charter schools can continue to participate with PACE
- Adding the term Crime Coverage
- Corrects composition of PACE Trust Board
- Moves operational language and rule language from agreement, and puts it in bylaws.

Clay makes a motion to adopt the PACE Joinder Trust Agreement; seconded by Piehl. Motion carries (5,0).

X. Oregon Coalition of Community Charter Schools
O’Shea spoke to the board about joining the Oregon Coalition Of Community Charter Schools. The board chose to join as an associate member and reevaluate next year.

Piehl makes a motion to join the Oregon Coalition of Community Charter Schools as an associate member for $1200.00; seconded by Ritter. Motion carries (5,0).
XI. Administrator’s Report

- There are 2 fundraisers coming up
  - Exercise-a-thon, February 14, 2019
  - Casino Night, April 6, 2019
  Casino night has two title sponsors, Performance Authority and Waibel Ranches. There are still some sponsorship opportunities. Save the date cards will be mailed February 1st, tickets will go on sale at the end of February.
- O’Shea reporting is complete. O’Shea is now compiling documents for annual charter evaluation conducted by the ESD. This will be presented to the Crook County School Board in June.
- O’Shea reported on progress of School Improvement goals.

XII. Board Comments

Ritter asked if the board has enough members that would like to send out survey?

Piehl met with Summit Power in Bend, they looked at our peak kilowatt demand to determine the size of generator the school would need. Summit will give PBCCS a bid on a newer model and a refurbished generator.

Holliday wanted to know the price difference with colored paper and white paper? Colored paper can’t be recycled, but white can.

XIII. Adjourn
Meeting was adjourned at 9:26 PM.

Sarah Marsh, Board Executive Assistant

Steve Holliday, Board Chair