1. Call to Order
2. Approval of last meeting notes (Nikki Baird)
   1. Notes were read by Meridith Foley as Nikki Baird was not yet present.
   2. Motion to approve minutes: 1st-Lucinda, 2nd-Tamra. Motion passed.
3. Reports of Committees:
4. Old Business
   a. Family Movie Night- (Meridith Foley): Well attended; financials to be present at the next meeting.
   b. Teacher Appreciations- (Meridith Foley): Crystal gave belated birthday gifts; teachers really appreciate this
   c. Family Geography Night--successful event
5. New Business
   a. Christmas Events
      i. Programs: 9:00 AM & 6:30 PM- No treats necessary b/c FOPBS has their cookie/craft sale–everything is handled in-house
      ii. Visit from Santa- Daisy (Treats) & Meridith; having a difficult time finding a santa; request to identify potential santas
      iii. Friday, December 21 is Movie & Snacks: Megan Powers, Lucinda & Meridith
         1. Discussion to Determine Movie Selection & Permission Form/Treats Order: alternative title, aside from Polar Express, so students who don’t celebrate Christmas can also participate; virtues of kindness and empathy; need to select a title that would appeal to a broad audience (middle schoolers as well)
         2. Vote: Snow Buddies wins
   b. January BoxTops Snowball “Fight”- (Meridith Foley)- details to be prepped by Meridith, Maggie & Sarah Moore. Info sent out to families first week back to school in January.
6. Calendar of Events
   i. December:
      1. Goodie bags/treats for Santa (20th) Chair: Daisy & Kaitlin
      2. Holiday PJ/Movie Party During School (21st) Chair: Megan Powers & Meridith Foley
   ii. January:
      1. Box Top Month -Snowball Fight- Sarah Moore will get information prepared to disseminate after the break; find your box tops and send them to school; one snowball per box top and students get to decide how many snowballs to throw at which class; the winning class gets an icy treat at the end of the snowball fight; proceeds from box tops come back to the school; box tops equate to 10 cents for box tops (necessary to know because some parents donate money instead)
   iii. February:
      1. Family Movie Night - Friday, Feb 1, 6:00 - Virtue: Forgiveness - Chair: Lucinda & Meridith
   iv. March:
      1. Family Movie Night - Friday, March 15, 6:00 - Virtue: Tolerance/Patience - Chair: Lucinda & Meridith
v. April:
   1. CASINO NIGHT!!! -Saturday, April 6 - Updates on event potentialities (Meridith): Instead of hors devours, Dave Light is looking into providing a meal; most further discussion of Casino Night details will happen in smaller team meetings from this point on.
      a. Classroom Basket Coordinator: _____________________
      b. Silent Auction/Raffle Items Procurement: ___________________________
      c. PTO Sponsored Event?

vi. May:
   1. Teacher Appreciation Week - May 6-10 - Crystal Light
   2. Kinder Pie Auction @ Culmination BBQ (31st) Chair: Daisy & Lucinda

vii. June:
   7. Upcoming Opportunities
      i. Popcorn Wednesdays- Partnership with teachers for economics curriculum connections. Poppers always needed.
      ii. Hawks Gear- Daisy & Meridith -Tabled for this year.
      iii. Request for Funds -Executive Board: discussed creating a protocol and form for request for funds; we are researching this in an effort not to reinvent the wheel

8. Questions/Open Discussion (10 minutes)
   a. PTO would like to gift the teachers a water dispenser:
      Motion: Tamra made the motion to buy the dispenser for teachers; Lucinda volunteered to donate the water stand
      Second: Crystal
      Amend motion: needs to have hot as well as cold water option and we need to pay for the ongoing water supply
      Second: Nikki
      The motions passes: goal to have the water bubbler/ dispenser available to teachers after break; Crystal is the contact person

9. Adjourn
10. Next meeting: January 8th