POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
December 13, 2018
REGULAR SESSION 7:00 PM – Library

MINUTES

Board Members Present:  Jeff Clay, Robbie Piehl, Sam Smith, Dave Light, Steve Holliday, Jessica Ritter

Board Members Absent: Patty McLean

Administration/Staff Present: Jenn O'Shea

I. Call to Order
Chair Holliday called the meeting to order at 7:00 PM.

II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. Public Comment
No public comment.

IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Piehl; motion carried (5,0) to approve the consent agenda.

   a. Minutes: Board Meeting, November 15, 2018
   b. Policy GBN-JBA-AR Sexual Harassment

V. Financial Report
Audit follow-up information presented by Greg Munn and O'Shea.

   • Bullet #4 in the auditor’s letter to the board has been revised and corrected per PBCCS’ fidelity insurance.

   • The formal financial report page 27 has been corrected per PBCCS’ fidelity insurance. Revised copies have been submitted to the state, ODE, and Crook County School District.

Board financial review questions were present by Munn. This is a general list of questions for the board to ask the ESD, it is recommended annually.
VI. Policy Review
The board reviewed policy GCQB Professional Research, Publishing, Copyrights and Patents. This policy was recommended by the auditor, no changes were made. Policy GCQB will approved in January’s consent agenda.

VII. Natural Disaster & Emergency Preparedness Committee Report
Piehl gave the board an update on the committee’s work. The committee would like to have the school and public to participate in a “prepper” week. The thought was to tag team with STEAM night in March. The committee would like to incorporate one lesson a day for a week to help educate kids about preparing for emergencies. The committee is researching ideas for a Amazon wish list for items that would be useful to have on campus in an emergency. Some other topics of discussion are: need for space and storage for supplies; emergency lighting; generator.

VIII. Administrator’s Report
• Our phone lines are back up and working after being down earlier in the week, due to an accident on the highway.
• A parent of a PBCCS student pass away. We are working closely with the family and student to provide support.
• O’Shea attended a training on student threat assessment. The goal is to support schools when a situation arises. There is a partnership with ESD, schools and law enforcement. PBCCS will work closely with CCSD and HDESD in implementing the assessment if needed.
• O’Shea attended the Oregon Educator Law Conference put on by COSA. Topics included, student discipline, the upcoming legislative session, division 22 standards.
• OSBA is offering new online board trainings. A lunchtime webinar on what to expect on the upcoming legislative session Q&A is available on January 14th.
• PBCCS submitted a Facebook grant for new technology for students.
• “Christmas at the OK Corral” will be presented on December 20th at 9AM and 6:30 PM. FOPBS will also be hosting their annual Christmas bazaar that day.
• Casino Night planning has begun. Casino Night will be held April 6th at the Powell Butte Community Center. The Light family has stepped up to chair the event. Committees through the PTO are helping with decorations, item procurement, silent auction baskets, etc.

IX. Board Comment
Piehl - Is the board interested in joining the Oregon Coalition of Community Charter Schools? This will be discussed at the January meeting.

Clay requested a committee to evaluate special projects and brainstorm needs of the school in which to allocate money. O’Shea appointed a committee members, Holliday and Clay. The committee will meet in the new year. Ritter would like the committee to
earmark money for the Emergency Preparedness Committee to purchase supplies needed.

Regular meeting recessed to Executive Session ORS 192.660(2)(i) Evaluating the Top Executive 8:01 PM.

X. Executive Session The Regular Session recessed to Executive Session under ORS 192.660(2)(i) – Evaluating the Top Executive at 8:01 pm. The Executive Session adjourned to Regular Session at 8:25 pm

XI. Adjourn
Meeting was adjourned at 8:26 PM.

Sarah Marsh, Board Executive Assistant

Steve Holliday, Board Chair