POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
November 15, 2018

WORK SESSION 6:00 PM - Library

Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Steve Holliday

Board Members Absent: Patty McLean, Ben Wolfe, Dave Light

Administration/Staff Present: Jenn O'Shea

I. Call to Order
Chair Holliday called the meeting to order at 6:00 PM

II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. Board Candidate Interview
The board interviewed Jessica Ritter.
Clay made a motion to nominate Jessica Ritter to fill the open board position, Piehl seconded. Motion carried (4,0)

IV. Adjourn
Chair Holliday adjourned meeting at 6:59 PM.

REGULAR SESSION 7:00 PM – Library
MINUTES

Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Dave Light, Steve Holliday, Jessica Ritter

Board Members Absent: Patty McLean, Ben Wolfe

Administration/Staff Present: Jenn O’Shea, Meridith Foley

I. Call to Order
Chair Holliday called the meeting to order at 7:00 PM
II. Flag Salute
Chair Holliday led the Pledge of Allegiance.

III. Public Comment
No public comment.

IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Smith; motion carried (6,0) to approve the consent agenda.
   a. Minutes: Board Meeting, October 18, 2018
   b. Policy GBN/JBA Sexual Harassment

V. Board Member Selection
Selection was made at board work session.

VI. Oregon Coalition of Community Charter Schools Presentation
Iris Chavez presented to the board on the Oregon Coalition of Charter School, a new statewide association for charter schools. ORC3S offer advocacy, support and guidance to charter school throughout Oregon. Several levels of membership opportunities are available for charter schools.

VII. Audit/Financial Report
Pete Bejarano for Polly, Rogers and Co reported on the 2017-18 audit to the board. He felt everything looked great and management was easy to work with and gave them everything they needed. The board discussed some concerns they had with the audit letter. Bejarano and O’Shea will look into it.

Greg Munn presented the monthly financial report. There were no changes.

VIII. Policy First Reading
The board reviewed policy GBN-JBA-AR Sexual Harassment Complaint Procedure. Changes will be made and an updated copy will in December’s consent agenda.

IX. Student and Family Services
Meridith Foley reported on the Social Emotional Learning (SEL) program. She is teaching SEL lessons in K-5 classrooms on Wednesdays. She is implementing Strong Start curriculum. First grade through fifth grade is piloting Mind Up program, teaching students to make smart choices. Foley is helping with middle school health classes and mentoring teachers. Tuesdays and Thursdays Foley is having “caring conversations” with students.

Foley attended CCSD Trauma Informed Care trainer workshop, and assisted with training the PBCCS on trauma informed care practice.
The PBIS team, consisting of one teacher from each grade band and support staff, went to a 3 day training. The team meets once a month.

X. Administrator’s Report
O’Shea reported on the following topics:
- Security door has been installed and working for a month.
- The State School Report Card was released early. The look has changed and it is very easy to read. The PBCCS report card has been shared with the parents and is available online.
- PBCCS will be distributing holiday bonuses to staff. Teacher bonuses are based on years of service. This is a expense PBCCS budgets for in the annual budget process.
- The Christmas program is in full swing. *Christmas at the OK Corral* will be presented on Thursday, December 20. There will be a morning and evening performance.
- We have two local clubs using our gym for practices and clinics during the week and some weekends. This is creating some additional revenue for PBCCS.

XI. Board Comments
Light is glad our report card is looking better.
Clay wants the school to let the board know if there are things they can help with.

XII. Adjourn
Meeting was adjourned at 8:52 PM.

Sarah Marsh, Board Executive Assistant

Steve Holliday, Board Chair