POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
September 20, 2018
REGULAR SESSION 7:00 PM – Library

MINUTES

Board Members Present: Jeff Clay, Robbie Piehl, Sam Smith, Dave Light, Steve Holliday, Ben Wolfe

Board Members Absent: Patty McLean

Administration/Staff Present: Jenn O’Shea, Kirin Stryker, Meridith Foley

I. Call to Order
   Chair Holliday called the meeting to order at 7:00 PM

II. Flag Salute
    Chair Holliday led the Pledge of Allegiance.

III. Public Comment
     Dave Schalock: Glad their Granddaughter got into PBCCS. He feels it is a great fit.

IV. Consent Agenda
     Items listed on the consent agenda were distributed to the board members in advance.
     It was moved by Clay; seconded by Piehl; motion carried (6,0) to approve the consent agenda.
     a. Minutes: Board Meeting, August 30, 2018
     b. Policy IIBGA Electronic Communications System

V. Financial Report
   Greg Munn presented the financial report. Munn explained the budget has improved by $28,000 from the PEEK-8 Grant. The trial balance has been finished for the auditors. The auditors will be here next week. Everything is in good shape.

VI. Place Based Report
    Kirin Stryker presented her place based report. The school is focusing on Geology in the fall. Classes will be learning about how and why people came to Central Oregon. Students will be learning about fur trappers, Settlers, prospectors etc. PBCCS will be partnering with the High Desert Museum learning about pollinators. Geo Fest is coming up in March. PBCCS will be focusing on Agriculture in the spring.
VII. PTO Report
Meridith Foley told the board they had their first PTO meeting in September, the core group from last year came back as well as a number of new faces. PTO wants to help support the vision of the school. PTO wants to help the partnership with parents and the school become stronger.

VIII. Open Board Positions
O’Shea will post McLean’s board position after the meeting. Light and Piehl were asked if they would like to stay on for another 2 year term. Both would like to stay on. The board application is on the website for anyone interested. Interviews will be held at the November board meeting.

IX. Facilities Report
O’Shea has been working on a project with Energy Trust to transition to LED lighting. Energy Trust gave some recommendations of projects that should happen first.
- Gym Lights
- Bathroom lights and sensors
- Computer lab
- Stage fixtures and lights
Energy Trust will be coming in and doing an energy study.

There have been some window issues in the library, Kinder mod and first grade mod. All mods owned by CCSD. Bend Commercial Glass will make some recommendations.

Security door to start on Monday. The install security apparatus to start monitoring doors.

X. Policy Review
The board had their first reading of policy JHFF-AR Reporting Requirements Regarding Sexual Conduct with Students and a review for JHFF. A few changes will be made.

XI. Doom And Gloom Report
Jeff Clay told the board that the E.M.P.S were made to disrupt all electronics and they would all quit working. He suggests making sure surge protectors on all computers and all devices are grounded properly.

The board asked how to protect a generator from an E.M.P shock wave. Clay said the generator would need to be stored in a metal box. Clay also wanted to add plastic to all emergency preparedness kits.
XII. Administrator’s Report

O’Shea reported on the following topics:
- OSBA Annual School board conference is November 9 and 10th in Portland
- Dr. Johnson (the new Superintendent) was here on Monday. O’Shea showed her the PBCCS campus and told her about our program.
- O’Shea will be participating in administrative professional development with the rest of the CCSD administrators.
- Care Team has begun to support students with academic or social/emotional needs. The team meets 2 times per month to create individualized action plans for students.
- Data Teams will meet have their first meeting in October. Grade-band teams meet 3 times a year to analyze academic data in reading and math and build action plans to support student growth.
- PBCCS had a back to school night on September 18. Teacher feedback was positive and they liked the face to face with the families.

XIII. Board Comments

Holliday - Facebook grants are open. He has also found traffic barriers that are 32 lbs and 6 feet long.

Clay - Test results form the spring have been released today. He would like an update at the next meeting. He also wanted to know if FOPBS was still helping with the CORS event.

IX. Adjourn

Meeting was adjourned at 8:48PM.

Sarah Marsh, Board Executive Assistant

Steve Holliday, Board Chair