POWELL BUTTE COMMUNITY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
March 15, 2018
WORK SESSION 5:30 PM – Library
MINUTES

Board Members Present: Steve Holliday, Jeff Clay, Ben Wolfe, Robbie Piehl

Board Members Absent: Patty McLean, Sam Smith, Dave Light

Administration/Staff Present: Jenn O’Shea

I. Call to Order
   Vice Chair Holliday called the meeting to order at 5:44 PM.

II. Flag Salute
   Vice Chair Holliday led the Pledge of Allegiance.

III. 2018-19 Budget
   Greg Munn presented the budget calendar for the formation of the 2018-19 budget. Jenn O’Shea reviewed the outcomes and accomplishments from the 2017-18 budget cycle plan and goals.
   O’Shea reviews the continuous improvement plan for the 2018-19 budget cycle. The board discussed and provided feedback.
   Munn reviewed the 2018-19 budget assumptions. Board members discussed, asked questions and provided feedback.
   2018-19 proposed budget will be presented to the board at the May meeting.

IV. Audit Quotes
   Munn reported on the audit proposals from Oster Professional Group and Pauly Rogers. Both proposals cover the same services. Both organizations have an understanding of the scope of work required to annually audit PBCCS. O’Shea will follow up and make the final decision on which proposal to accept.

V. Adjourn
   Work session adjourned at 6:58PM

REGULAR SESSION 7:00 PM – Library
MINUTES

Board Members Present: Steve Hollliday, Jeff Clay, Ben Wolfe, Robbie Piehl, Dave Light

Board Members Absent: Patty McLean, Sam Smith
Administration/Staff Present: Jenn O'Shea, Meridith Foley, Maggie Townsend, Howard Palmer

I. Call to Order
Vice Chair Holliday called the meeting to order at 7:03 PM

II. Flag Salute
Vice Chair Holliday led the Pledge of Allegiance.

III. Public Comment
Alec Gaynor commented to the board in regards to community and parent involvement at PBCCS.
Yvette Gaynor comment to the board in regards to school safety.

IV. Consent Agenda
Items listed on the consent agenda were distributed to the board members in advance. It was moved by Clay; seconded by Piehl; motion carried (5,0) to approve the consent agenda.
   a. Minutes: Board Meeting, February 15, 2018
   b. Policy Adoption:
      - IGBBA Identification TAG
      - IGBBA-AR Appeal Procedure TAG Identification
      - IGBBC Programs and Services Talented and Gifted

V. Financial Report
Greg Munn presented the board with the current financial report. State School Fund increased. Grant fund addition, Lundquist Scholarship. Exercise-a-thon revenue is reflected in the new financial report.

VI. Facilities Report
Howard Palmer made the Facilities Report to the board. Palmer reported on the progress of perimeter fencing. Currently PBCCS is soliciting bids for fencing, 930 feet of fence, 6 foot, 9 gauge, with drive through and man gates. Input has been requested from the Fire Marshall and Crook County School District. Fire department will have access. O'Shea reported on new door knobs have been installed in the main building, to increase safety for classroom. Palmer reported on the issues with the well pump. Transformer was tripped, and fried the motor. Abbas installed a new submersion pump. Palmer working on procedures for so that we can avoid further issues. Future projects: asphalt repairs, mod repairs, security for front doors, and upgrades to security camera, collaboration with Energy Trust to conserve energy on campus.

VII. Policy First Reading
   - JHFE-AR Reporting of Suspected Child Abuse

Policy Second Reading
   - IGBBC-AR Complaints TAG
was moved by Piehl; seconded by Clay; to adopt policy IGBBC-AR, Complaints TAG. The
motion carried (5,0).

Calendar Review 18/19

The board reviewed the proposed calendar for the 18/19. Discussion topics included
time, school breaks, and conference times. The board will review and discuss the
calendar at the next board meeting.

Student & Family Services Report

Meridith Foley reported on the current student services that are in place to
students: attendance tracking, CARE Team, Data Teams, Positive In Behavior
Support and Supports (PBIS), social and emotional learning and problem solving skills. Foley
the following Family Services: students and families in crisis.

PTO and family engagement and events. Monthly newsletter is communicating learning
objectives and topics to parents/families.

Administrator’s Report

Jenn O’Shea made the Administrator’s Report.

PBCCS open enrollment closed today. PBCCS can take ongoing applications. Currently
65 applicants for 23 slots. The lottery will be held Friday, March 16 at 8:00 AM.

Night fundraiser tickets are on sale now. Tickets are $45 per person, or $40 for 4
tickets. Cocktail hour and check in will begin at 5:30 PM. The gaming tables will open
or more PM. The live auction will begin at 8:00, and raffle will take place at 9:30 PM. O’Shea
board members for assistance in distributing posters to businesses and community

A grant was submitted to Pacific Power for overnight trips for grades 4-8. O’Shea is
working on another grant to Trust Management Services.

The K-5 spring storyline, Hydroscouts began on Monday, March 12. Through the
students are learning about the Crooked River Watershed.

Board Comments

Holliday made the suggestions of having board meetings in the morning, to encourage
community participation. Holliday commented on the importance of parent involvement at PBCCS.

Adjourn Meeting was adjourned at 8:36 PM.

Sarah Marsh, Board Executive Assistant

Patty McLean, Board Chair