POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING
December 7, 2017

WORK SESSION 5:30 PM - Library

Board Members Present: Jeff Clay Robbie Piehl Steve Holliday
                        Dave Light Patty McLean Dana Millin
                        Samantha Smith

Board Member Absent: All members present

Administration/Staff Present: Jenn O'Shea, Maggie Townsend

I. Call to Order
   Chair McLean called the meeting to order at 5:30 pm.

II. Flag Salute
   Chair McLean led the Pledge of Allegiance.

III. CCSD Proposal Discussion
     O'Shea showed the board a timeline of events for PBCCS. She also shared the
     Memorandum of Understanding between Bend-LaPine and REALMS, as well as Magnet
     School Policies. The board also discussed the priorities of PBCCS.

IV. Board Candidate Interview

Meeting Adjourned at 6:40

REGULAR SESSION 7:00 PM – Library

Board Members Present: Jeff Clay Robbie Piehl Steve Holliday
                        Dave Light Patty McLean Dana Millin
                        Samantha Smith

Board Member Absent: All members present
Administration/Staff Present: Jenn O'Shea, Maggie Townsend, Meridith Foley

I. Call to Order
Chair McLean called the meeting to order at 7:00 pm.

II. Flag Salute
Chair McLean led the Pledge of Allegiance.

III. Public Comment
- Robin Olson - Mrs. Olson commented on the CCSD proposal for PBCCS to become a district school.
- Kathy Eby - Mrs. Eby commented on the CCSD proposal for PBCCS to become a district school.

IV. Consent Agenda
Items listed on consent agenda were distributed to Board Members in advance. It was moved by Clay; seconded by Holliday; motion carried (7,0) to approve the consent agenda.
   a. Board Minutes November 16, 2017
   b. Policies:
      - GCDA - Criminal Records/Fingerprinting
      - GCDA-AR - Criminal Records/Fingerprinting

V. Financial Report
Greg Munn gave the board an updated copy of the official Audit Report. He discussed PERS with the board. There were a few changes from the November’s Fiscal Report. Mr. Munn reported that PBCCS’ financial situation looks good.

VI. Board Member Selection
The board discussed the two candidates that applied for the open board position. Motion was made by Holliday to elect Ben Wolfe to serve on the PBCCS board; second by Clay; motion carried (7,0).

VII. Governance Committee
The board discussed having a Governance Committee. Some of the duties would include reviewing size of board and the diversity, creating the board meeting calendar, and educating and supporting new members.

O'Shea appointed Holliday and Clay to be on the Governance Committee.

VIII. Student Enrollment Waiver
The Noland family requested to have an enrollment waiver for their child as she recovers from a medical emergency. Light made a motion for the Noland’s to have a letter to the
board with their intent to have their student re enroll at the next board meeting, and/or attend school on January 22, 2018. Motion seconded by Piehl; motion carries (7,0).

IX. Emergency Preparedness Committee Update  
The "Preppers" have 2 goals  
- School emergency supplies in building  
- Develop a reunification plan  
O'Shea and Townsend attended a school preparedness training and received a lot of resources to help us get the reunification plan in place and supply lists for classrooms etc.

X. Traffic Update  
O'Shea has been in contact with ODOT. ODOT and the County are supportive of making some changes to help with the traffic situation at PBCCS. One option they have discussed is lowering the speed limit through Powell Butte to 40 mph. ODOT is proceeding with an investigation to support this idea. ODOT has ordered new double flashers for our school zone to increase visibility. Double cross walk signs for both sides of the road for both directions have also been ordered. ODOT has recommended that PBCCS work with the church to improve circulation of traffic.

XI. Board Comments  
Clay would like to set up a booth at the holiday bazaar to answer questions from the public regarding the school board.

Adjourn  
Meeting was adjourned at 8:36 pm

Sarah Marsh, Board Executive Assistant  
Patty McLean, Board Chair

*Next regular Board Meeting will be January 18, 2018 at 7:00 PM.*