

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTOR'S MEETING

May 19, 2016

REGULAR SESSION 7:00 PM – Library

Board Members Present: Steve Holliday Jeff Clay Patty McLean
Sam Smith Tom Burke

Board Member Absent: Chris Seber, Absent

Administration/Staff Present: Jackie LaFrenz, Administrator
Jenn Berry-O'Shea, Place-Based Education Coordinator
Maggie Townsend, Administrative Assistant

Call to Order

Chair McLean called the meeting to order at 7:18 PM.

Public Comment

Beth Wharton, teacher, commented on the Kindergarten class size. She thinks it is a disservice to students to raise the class size any higher than 22. Dana Millen shared that keeping the class size small is important to help students get a good start. Naomi Piehl explained her view that it is important to keep the class size small for the educational benefit of the students.

Consent Agenda

Items listed on consent agenda were distributed to Board Members in advance.

It was moved by Holliday; seconded by Burke; motion carried (5,0) to approve the consent agenda.

- a. Minutes: Board Meeting, April 21, 2016

Financial Report

Board Chair McLean would like Greg Munn representative from the ESD to be present at the board meetings to give an accurate picture of the financials.

Administrator LaFrenz explained that the 2016-17 budget is in process. The board had mixed feelings about whether to build the budget on 80% or 95%.

2016-17 Calendar Review

Administrator LaFrenz presented the school calendar for 2016-17. Items that differ from CCSD: conference times, teacher professional development days. PBCCS tried to coincide with CCSD to not disrupt transportation. Additions made to add a professional development day on December 16 and a full day on June 9. It was move by Clay to approve the 2016-17 calendar with corrections, Burke seconded; motioned carried by (5,0), to approve.

Kindergarten Class Size Cap Discussion

Administrator LaFrenz reported that there are officially 17 kindergarten students enrolled for the 2016-17 school year. There are 2 students that have been recommended for retention. Most

students on the waiting list are Powell Butte students. No vote was necessary, the board decided to keep the cap as is at 20 students.

Building/Facilities Update

No report from the facilities committee.

Administrator LaFrenz reported that the back property and irrigation is moving forward. The windows have been bid on and will happen in the summer. The roof will also be replaced once school is over.

Cafeteria Use Agreement

Board member Clay reported that the contract has been revised. The next step will be to have Friends of Powell Butte School review and contract. Clay and LaFrenz will be present at the meeting.

Administrator's Report

PBCCS received a Gray Family Foundation grant this month. Charter renewal in the paper and PBCCS was featured on Ag in the Classroom's e-newsletter. Parent/Teacher club meeting was occurred, to redefine purpose and future fundraising efforts. Travel study trips are in full swing. SBAC testing is in progress in 3rd-8th grade. Ranching culmination is May 26. Track meet for elementary students is May 27. New website has been launched. Technology needs are taking precedent.

Action Items:

- Hiring Committee
 - Administrator LaFrenz appointed Sam Smith and Steve Holliday.
 - Suggestions for a community member on the committee: Dana Millin, Mindy Sloper
- Transportation/Bus
 - Administrator LaFrenz appointed Tom Burke and Carl Marshall to be on a transportation committee.

Board Comments

Jeff Clay reported on a conference that he attended in Prineville. He reported on a positive conversation with Eric Klann and the partnership between PBCCS and the city. He reported that all brick and mortar buildings must be vacated or reinforced by 2030. He also reported that PBCCS needs to be prepared for an earthquake or natural disaster.

Adjourn

The meeting was adjourned at 8:26 PM.

Chair McLean called the board into executive session per ORS 192.660 (2)(a)

Jenn Berry-O'Shea, Board Executive Assistant

Patty McLean, Board Chair

NEXT REGULAR BOARD MEETING WILL BE: *June 16, 2016 @7:00 pm*