

POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTORS MEETING

July 20, 2017

REGULAR SESSION 7:00 PM – Library

Board Members Present: Jeff Clay Samantha Smith Patty McLean
Robbie Piehl

Board Members Absent: Dana Millin Steve Holliday Dave Light

Administration/Staff Present: Jenn O'Shea, Meredith Foley

I. Call to Order

Chair McLean called to meeting to order at 7:01 PM.

II. Flag Salute

Chair McLean lead the Pledge of Allegiance.

III. Public Comment

Jackie LaFrenz submitted her resignation, expressing gratitude for the support of the PBCCS Board and Powell Butte community during her tenure at PBCCS. She will greatly miss the staff and students at PBCCS, but is also excited to begin her new position at Bear Creek Elementary.

IV. Consent Agenda

Items listed on consent agenda were distributed to Board Members in advance. Motion to approve consent agenda with edits made by Clay, seconded by Smith; motion carried (4,0)

- a. Minutes: Board Meeting, June 15, 2017- Edit made to correct dollar amount.
- b. Approval to hire:
 - i. Lauren Riggs, Kindergarten
 - ii. Meridith Foley, Student and Family Services Coordinator

V. Financial Report – Greg Munn

Greg Munn out of town. Financial documents distributed to Board Members. No discussion.

VI. Update organizational procedures

- a. Election of board officers

Motion Made by Clay, seconded by Smith; motion carried (4,0)

- i. Chair- McLean
- ii. Vice Chair- Holliday

- iii. Secretary- Smith
- iv. Treasurer- Piehl
- b. Approval of dates of 2017-18 board meetings
 - i. Added work session dates of December 7, 2017 and March 15, 2017.

VII. Policy First Reading

- a. Policy EEA, Student Transportation
- b. Policy KAB, Parental Rights

VIII. Natural Disaster and Eclipse Preparedness Discussion

Administrator O'Shea appointed a committee of Samantha Smith, Jenn O'Shea, Sarah Marsh, Robbie Piehl and Maggie Townsend to discuss and recommend a Disaster/Recovery Procedure. Eclipse preparations- McLean is providing 400 feet of panels to fence off the front of the property; round about will be closed; sprinklers will stay on front lawn; Board Member Light will stay on property during the event.

IX. Administrator's Report

- a. Staffing-4th grade interviews complete today. Four very strong applicants. Still looking for Music/Arts teacher.
- b. Facilities-Needs: Storage facility/container, repair of riding lawn mower, spraying of weeds.
- c. Transportation- Working with Michelle Saavadra regarding bus purchase and modifications to the bus route.

IX. Board Comments

Board Member Clay summarized the projects he has been working on with Building Engineer Palmer:

- a. Storage
- b. Weed control
- c. Touch up paint on modular buildings

X. Adjourn

Meeting adjourned at 8:25 PM.



Maggie Townsend, Office Manager



Patty McLean, Board Chair

NEXT REGULAR BOARD MEETING: September 21, 2017 @ 7:00 PM