POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTOR'S MEETING
February 23, 2017

REGULAR SESSION 7:00 PM – Library

Board Members Present:  Steve Holliday  Jeff Clay  Samantha Smith
                        Chris Seber       Patty McLean  Dave Light

Board Member Absent: None

Administration/Staff Present:  Jenn O'Shea, Maggie Townsend, Beth Wharton

I. Call to Order
Chair McLean called the meeting to order at 7:00.

II. Flag Salute
Chair McLean led the Pledge of Allegiance.

III. Public Comment
No public comment

IV. Consent Agenda
Items listed on consent agenda were distributed to Board Members in advance.  
It was moved by Clay; seconded by Smith; motion carried (6,0) to approve the consent agenda.

   a. Minutes: Board Meeting, January 19, 2017
   b. Emergency Session, February 1, 2017
   c. Policy Revisions for Adoption
      - GCBDD/GDBDD- Sick Time
      - JG- Student Discipline
      - IKF- Graduation Requirements

V. Financial Report
Greg Munn gave the financial report; Munn says everything is going as planned.  There is not much to add. Next months budget will show the Lock, Stock, and Barrel and the Exercise-a-thon income and expenses.  A work session is planned for March 16th before the regular meeting. The board plans to have a purposed budget by April 20th.
VI. Leave of Absence
Mrs. Wharton has asked the board for a leave of absence for the 2017-18 school year. She would like to return to the Kindergarten position in July 2018-19. O'Shea supports her leave of absence. A motion was made by Clay to approve the leave of absence, second by Seber. Motion carried (6,0)

VII. Enrollment 2017-18
Townsend spoke to the PBCCS board about open enrollment. She said applicants have been trickling in. Open enrollment will close March 15, 2017.

VIII. Fundraising Update
Lock, Stock and Barrel was successful, we are still waiting on some loose ends from Brasada. We expect to net $41,000, which is up from last year. The Exercise-a-thon brought in $9500, this amount is less than in previous years.

IX. Board Position Opening
Francis DeRoest has officially stepped down from the PBCCS Board. The PBCCS Board has an opening to fill the position until December 2017. There are signs posted at the P.B. Post Office, Country Store, the school, our website, and there is an ad placed in the Central Oregonian.

X. Bus Driver Position
PBCCS has an opening for a bus driver position. An ad has been posted on Talent Ed, Craig's List, PBCCS Website, and social media. We have had 4 applicants and Mrs. O'Shea is in the process of interviewing.

XI. Policy First Reading
Revisions
• JGD- Suspension
• GBK/JFCG/KGC- Tobacco Products
Adoptions
• GCPD- Discipline
XII. Administrative Report
O’Shea had reported earlier in meeting and had nothing else to report.

XIII. Board Comments
Clay wanted to know if the roof had been completed and if there was any type of warranty on the work. O’Shea assured him the roof was complete and would check with CCSD about the warranty.

Clay also asked if the power to the well had been fixed, O’Shea explained to the board that Pacific Power had fixed the power on their end and we changed the switch to take it off the bypass mode. Clay would also like us to touch base with Pacific Power to see if any reimbursement would be made for all the work that had to be completed.

The board also was interested to know if the school had seen any difference with the new windows, had there been any savings? Townsend let the board know that with the cold winter we had not seen any savings on our power bill, but Miller Oil’s bill had stayed steady.

The question was asked if the server was able to handle new chrome books, and are we ready to move on to the next phase? O’Shea told the board that the Structured techs were on campus and updated our firewall and installed a new Ethernet switch and corrected misconfigurations. The internet seems to be working more efficiently.

McLean would like an exit interview created to gather info on families leaving.

Adjourn
Meeting was adjourned at 7:59

Sarah Marsh, Board Executive Assistant  Patty McLean, Board Chair

Work Session March 16, 2017 @ 5:30pm
NEXT REGULAR BOARD MEETING WILL BE: March 16, 2017 @7:00 pm