POWELL BUTTE COMMUNITY CHARTER SCHOOL

BOARD OF DIRECTOR'S MEETING
November 17, 2016

REGULAR SESSION 7:00 PM – Library

Board Members Present:        Steve Holliday        Patty McLean
                               Tom Burke            Chris Seber
                               Samantha Smith

Board Member Absent:          Jeff Clay, Excused, Francis DeRoest, Excused

Administration/Staff Present: Jenn O’Shea

I.      Call to Order
Chair McLean called the meeting to order at 7:00.

II.     Flag Salute
Chair McLean led the Pledge of Allegiance.

III.    Public Comment
No public comment.

IV.     Consent Agenda
Items listed on consent agenda were distributed to Board Members in advance.
It was moved by Burke; seconded by Holiday; motion carried (5,0) to approve the consent agenda.

   a.  Minutes: Board Meeting, October 20, 2016
   b.  Policy adoptions:
        GCN/GDN – Evaluation of Staff
        GCN/AR – Core Teaching Standards
        GDN-AR – Classified Staff Evaluation
        CCG – Licensed Evaluation - Administrator

V.      Financial Report
Greg Munn submitted the monthly financial report to the board prior to the meeting. He
was not able to attend the meeting, so Administrator O’Shea shared his comments to the
board. Mr. Munn’s notes and comments include:

   •  P.E. grant awarded from ODE allowed salary expenses to be moved from the General
      Fund to the Grant Fund where it was already budgeted in anticipation of receiving
      the grant.
• Cost to add instructional coach/school counselor position added, most of which was funded by the General Fund savings generated by moving P.E. salary costs to the new ODE grant.
• New charter agreement with CCSD reduced the $2,000/month transfer payment to the maintenance reserve fund held by CCSD. The $2,000/month is now held as a reserve in the PBCCS General Fund balance.

VI. Facility Agreement with Friends of Powell Butte School
FOPBS has agreed to increase their liability insurance, as recommended by OSBA. This will increase their costs by approximately $800 per year. The next step is to sign the agreement. FOPBS has requested the PBCCS assist them with the increase in their insurance cost. Chair McLean was supportive and asked how these additional costs would be budgeted for this fiscal year. She also suggested that for the next fiscal year PBCCS budget to assist FOPBS with their insurance costs, as they are providing a service to the school.

VII. Lock, Stock and Barrel
Chair McLean gave an update on the 2017 Lock, Stock and Barrel. There was discussion regarding the location of the event. Sarah Marsh reported on the discussion of the Lock, Stock and Barrel meeting. Headway is being made on collecting donations for the auction.

VIII. Board Vacancy Update
The vacancy has been posted at the Country Store, Post Office and the school. We have one applicant. The application process will close November 30th. The board will conduct interviews on December 8.

IX. Policy Update
First reading of OSBA policy for adoption:
  o GBM – Staff Complaints
  o GBMA – Whistleblower
  o GCDA-GDDA – Criminal Records Checks/Fingerprinting
First reading of OSBA policy for revision:
  o GCDA-GDDA (AR) – Criminal Records Checks/Fingerprinting

The PBCCS board made several corrections to the policies. There was some discussion to clarify. The policies will be edited for approval at the next board meeting.

X. Administrator’s Report
Administrator O’Shea inquired if the board was interested in providing the staff with a Christmas bonus or gift in December before the holiday break. The board
discussed several options, and was in support of providing the staff with either a gift or bonus.
Administrator O'Shea discussed PBCC enrollment possibilities for 2017-18. She reported on discussions with CCSD Superintendent Yecha:
  o CCSD willing to discuss enrollment increase for the 2017-18 school year. Dr. Yecha sees this as helping both PBCCS and CCSD because they have more students enrolled this year than they have capacity for.
Administrator O'Shea updated the board on the Technology Refresh Project. Wiring and cabling work is scheduled to take place on Monday-Wednesday (November 21-23). Tomco is the contractor completing the work. This will help to bring our infrastructure up to speed and increase our capacity.
Administrator O'Shea reported on several events happening in December:
  o COSA Law Conference, December 1 & 2
  o Work Session & Meeting, December 8
  o Community Storyline Culmination Event, December 9, 12:00-2:30
  o Christmas Program, December 15 – 9:00 am and 6:30 pm

Board Comments

Adjourn
Meeting was adjourned at 8:25 pm.

Sarah Marsh, Board Executive Assistant
Patty McLean, Board Chair

NEXT REGULAR BOARD MEETING WILL BE: December 8, 2016 @7:00 pm